



Board Minutes

PEFC Council
10 Route de l'Aéroport
Geneva 1215
26 - 27 April 2016

PEFC Council

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PEFC Council Board Meeting

Present:

- Natalie Hufnagl-Jovy (1st Vice Chairman),
- Sheam Satkuru-Granzella (2nd Vice Chairman),
- Brian Kernohan
- Dieter Koinig-Whoel
- Geneviève Chua, by phone
- Hervé LeBouler,
- Joseph Lawson,
- Juan-Carlos Jintiach,
- Michael Proschek-Hauptmann,
- Olivier Bertrand,
- Pedro Albizu,
- Peter Latham,
- Riikka Joukio,

Apologies:

- Julian Walker-Palin,

In attendance:

- Ben Gunneberg (Secretary General/CEO)

For item 5.1:

- Fabienne Sinclair (Marketing)
- Gill Parker (Finance Unit)
- Michael Berger (Technical Unit)
- Sarah Price (Project and Development Unit)
- Thorsten Arndt (Communications Unit)

1. AGENDA

BOD/1/2016 Unanimously agreed:

- To approve the agenda.

2. MINUTES OF THE LAST BOARD MEETING DECEMBER 7, 2015 & 20TH GENERAL ASSEMBLY

BOD/2/2016 Unanimously agreed:

- To approve the Minutes of the last Board meeting held on December 7, 2015 in Montreux and the Draft
- Minutes of the 2015 (20th) General Assembly.

3. MATTERS ARISING

The Board noted the matters arising in the Progress report.

4. STRATEGIC DISCUSSIONS

4.1 Branding

BOD/3/2016 Unanimously agreed:

- That the Secretariat will establish a task force to make recommendations to the Board as part of the Global Strategic Branding and Identity Project.

4.2 Board Nominations

5. OPERATIONAL ITEMS

5.1 Secretariat Progress Report (Unit updates at members meeting)

The Board noted the report for the fourth Quarter 2015 and first Quarter 2016, and the units presented key impacts and challenges for the Board's consideration.

5.2 Consultation on Changes to membership fee structures – PEFC GD 1002:2016 - Acceptance of PEFC Members

BOD/4/2016 The Board considered the results of the member consultation on

membership fees and approved the revised guideline PEFC GD 1002:2016 – Acceptance of PEFC Members.

5.3 Financial:

5.3.1 Budget 2017 preparation reduction requests

BOD/5/2016 Unanimously agreed:

- To recommend subscription fee reductions for the PEFC NGBs for Cameroon, Gabon, Estonia, Ireland, Japan, Russia, Slovenia, Spain, Australia and for Ghana for 2017 for inclusion in the draft budget and for approval by members at General Assembly
- A cap for the largest members for 2017-19 at 365,250 CHF to be proposed to the General Assembly
- Approve the write off of part of the Membership Fee 2015 for Brazil

5.3.2 Draft 2015 accounts

The Board noted the draft accounts for 2015. The final accounts would be considered upon completion of the audit.

5.3.3 Management accounts 2016

The Board noted the management accounts for 2016 to date.

5.4 Members meeting preparation

The Board considered an overview for the members meeting over the next three days.

6. MEMBERSHIP

6.1 Application for National Governing Body

BOD/6/2016 Unanimously agreed:

To recommend the application for national governing bodies received from:

- Working Group on Forest Certification – Ghana,
- Korea Forestry Promotion Institute – KoPFI
- Thailand Forest Certification Council – TFC

to the General Assembly through a Postal Ballot.

6.2 Application for International Stakeholder

BOD/7/2016 Unanimously agreed:
To recommend the application for International Stakeholder Members received from:

- AEBIOM ,
 - CEETAR,
 - CNVP - Connecting Natural Values and People Foundation, and
 - WestRock Company
- to the General Assembly through a postal ballot.

7. TECHNICAL ISSUES

7.1 Endorsement - SGEC / Japan

BOD/8/2016 Unanimously agreed:
To recommend the endorsement of the SGEC Certification Scheme to the PEFC General Assembly subject to one endorsement condition.

7.2 Re-endorsements:

Mrs Natalie Hufnagl -Jovy left the room handing over the chair to Mrs Satkuru-Granzella whilst the Board considered its position the re-endorsement of German Forest certification scheme,

Mrs Satkuru-Granzella left the room handing over the chair to Mrs Natalie Hufnagl -Jovy whilst the Board considered its position on the re-endorsement for the MC&I Forest plantation.

BOD/9/2016 Unanimously agreed:
To recommend the re-endorsement of

- The German Forest Certification Scheme to the PEFC General Assembly subject to three endorsement conditions.
- The MC&I Forest Plantation.v2 standard to the PEFC General Assembly.

7.3 Endorsement Extension for National Systems Affected by the 2016-2017 Revision Process

BOD/10/2016 Agreed : To grant an endorsement extension until 31st December 2019 to those national systems, with an original endorsement expiry date after 1st January 2017, that wish to base their upcoming five year revision on the revised PEFC International standards.

7.4 Document Development: PEFC Requirements for Accreditation Bodies

BOD/11/2016 Unanimously agreed:
The development proposal for a document on the PEFC requirements for accreditation. PEFC Italy request for Extension

8. COMMITTEE UPDATES

Mr Peter Latham gave an update on the PEFC Asia Promotion working Group

9. ANY OTHER BUSINESS

IKEA's discrimination against PEFC Entities

10. DATES OF NEXT MEETINGS

Signed:

Ben Gunneberg, CEO & Secretary General - PE Council

Sheam Satkuru-Granzella – 2nd Vice Chairman