

Development report

Second Revision of the Danish PEFC scheme



PEFC Danmark

Amalievej 20
DK-1875 Frederiksberg C
Tel: +45 33 24 42 66
Email: info@pefc.dk
Web: www.pefc.dk

Introduction

The Danish PEFC scheme was first time endorsed by PEFC International in October 2002. The scheme has been revised and endorsed a second time in March 2008. The validity of the endorsement expires in March 2013.

More than 110 Danish forest properties have since 2002 been certified (all state forests, several municipal forests and a significant number of smaller and larger private forest properties).

The second revision process was started in September 2010 by PEFC Denmark, aiming at incorporating the gained experiences and new knowledge from the last five years and simultaneously updating the national standard to match the new international requirements. A wide range of stakeholders has been involved throughout the process.

Scope of the revision process

The revision has encompassed the entire Danish PEFC scheme. The work has been divided into two sections: Revision of PEFC Denmark's Forest Management Standard together with the terms and definitions has been carried out by working group 1, while the revision of the remaining, technical documents has been carried out by working group 2.

The work with the revision has followed the procedures described in "PEFC DK 008-1: Procedure for development and revision of the Danish PEFC certification scheme".

Table 1 gives an overview of what documents in the Danish PEFC scheme have been affected by the revision and whether the changes can be classified as major or minor.

Table 1: Overview of revised documents

New title	Old title	Working group	Changes
The Danish PEFC Certification Scheme for sustainable forest management	The Danish PEFC Certification Scheme for sustainable forest management	2	Minor
PEFC DK 001-3: PEFC Denmark's Forest Management Standard	PEFC DK 001-2: PEFC Denmark's Forestry standard	1	Major – primarily restructuring
PEFC ST 2002:2010: Chain of custody - requirements	Annex 4 of the PEFC Council TD - Chain of Custody of Forest Based Products - Requirements (standard)	Not addressed	
PEFC ST 2001:2008 v2: PEFC Logo Usage Rules - requirements	Annex 5 of the PEFC Council TD – PEFC Logo Usage Rules	Not addressed	
PEFC DK 003-4: PEFC Denmark's Requirements for group certification of sustainable forest management	PEFC DK 003-3: PEFC Denmark's guidelines for certification of umbrella organizations	2	Minor
PEFC DK 005-3: PEFC Denmark's Requirement for	PEFC DK 005-2: PEFC Denmark's guidelines for	2	Major

New title	Old title	Working group	Changes
certification and accreditation procedures	auditors and certification bodies		
PEFC DK 006-2: PEFC Denmark's requirements for notification of certification bodies	PEFC DK 006-2: PEFC Denmark's guidelines for notification of certification bodies	Board (Will be revised after the endorsement of the revised documents)	Minor
PEFC DK 007-2: Terms and definitions	PEFC DK 007-1: List of words and definitions for the Danish PEFC certification scheme for sustainable forest management	1 and 2	Minor
PEFC Denmark's statutes	PEFC Denmark's statutes	Board	Minor
PEFC DK 008-1: Procedure for development and revision of the Danish PEFC certification scheme	Procedure for development and revision of the Danish PEFC certification scheme – rev 1	Board (prior to the revision process)	Minor

Governance of the revision process and work division

The governance and distribution of the tasks during the revision process have been as follows:

The secretariat of PEFC Denmark

The task of the secretariat has been to coordinate and support the revision process. Amongst other tasks performed, the secretariat started the process, ensured fulfilment of formal requirements, managed the practical dimensions of the revision, provided relevant information about national and international conditions and coordinated contacts and exchange of information.

Following the approval by the board of PEFC Denmark, the secretariat sent out invitations to stakeholders, with a request of participation in the two working groups decided upon. The composition of the working groups has mirrored well the variety of stakeholders in relation to sustainable forest management, even though not all stakeholders who had been invited chose to participate in the work.

Working group 1

Working group 1 consisted of representatives from different interest groups (a list can be found in appendix 1). Inside the frame set up by the international requirements, the responsibility of the group was to contribute with suggestions to the revision of the Danish Forest Management Standard and corresponding Danish terms and definition.

The work in the primary process of formulating and structuring the text (for working group 1) has been distributed between the participants. In relation to this, the use of e-mails as a mean to exchange opinions was suggested and implemented. Final decisions were primarily made during the joint meetings, under which it was ensured that previous or written comments of absent participants were included

Working group 2

Working group 2 consisted of representatives from different interest groups (a list can be found in appendix 1), primarily with an interest in the more technical aspects of the Danish PEFC certification scheme. The group was responsible for the revision of the technical documents not revised by working group 1.

The board of PEFC Denmark

The board held the main responsibility for the execution of the revision. The board commented on the drafts of the revised documents made by the working groups, before the documents were released for the public hearing. The board also has the responsibility of the final approval of the documents before they are passed on to PEFC International's process of endorsement.

Summary of the revision process

This part gives a summary of the revision process. An overview of the chronology and content of the revision process can be found in table 2 and the different stages are described in table 3.

Start of the revision process

The revision process was initiated in September 2010 and supported by the secretariat of the Danish PEFC. According to a decision from the Board the revision was designated to be carried out through two working groups. PEFC Denmark sent out invitations to participate in the working groups on the 8th September 2010 to relevant stakeholders. The start of the revision was at the same time announced at the web-page.

Appointment of working groups

The Board appointed the working groups at their meeting the 4th November 2010 based on nomination form invited stakeholders. All stakeholders interested in participating in the revision were included in the working group. The appointment of the working group was announced at PEFC Denmark's web-page. All participants were announced by e-mail.

The Work at the working group

A presentation, of PEFC and the fundamental frames of the revision, was given by the Danish PEFC secretariat and relevant material was handed out at the first joint meeting for the working groups. The procedures for the revision was presented and agreed at the meeting.

Meetings were placed at different meeting places in different parts of the country in order to spread the travel cost among members. All members were encouraged to send written comments to the documents if they were not able to participate in the meetings.

Working group 1 carried out the revision of the Forest Management Standard and the Terms and definitions. This group had 8 joint meetings. A part of the final corrections and clarifications was executed through mail.

Working group 2 carried out the revision of the remaining normative and technical documents. This group held 2 joint meetings during the revision. The main part of the subsequent communication was executed through mail, due to an agreement by the participants.

Minutes from the meetings were continuously made public on the home page of PEFC-Denmark.

Discussions at the Board prior to the public consultation

The draft of the revised Forest Management Standard was presented for the board of PEFC Denmark on the 27th of June 2011. The comments given by the board was dealt with in the working group through mail and the resulting changes were added. The board commented on the remaining documents through mail before these documents were submitted for the public hearing.

Public consultation

The public consultation, concerning the revised documents, took place from the 2nd of September 2011 to the 4th of November 2011. The public consultation was announced at the web-page on the 2nd September. Mail was sent to all relevant stakeholders. An open seminar took place at the 21st of September, where the revised documents were presented and where it was possible to raise questions to the working groups.

With the comments received during the public hearing the board decided the 23rd of November 2011 to submit the documents to a second processing in the working groups.

All comments received during the consultation was published at the web-page before the comments was discussed in the working groups.

Final approval of the revised scheme

The final draft, approved in the working groups, was approved by the board at the 28th of March 2012.

Table 2: Chronology and content of the revision process (*status pr. 30. April 2012*)

Date	Type	Description	Document
07-09-2010	Boards decision about start of the revision process	Decision about start of the revision, Definition of working groups and identification of stakeholders	1
08-09-2010	Invitation of participants	A letter was sent to potential participants in the working groups dealing with the revision process.	2
04-11-2010	Boards appointment of working groups	Appointment of members to the working groups	5
17-11-2010	Public announcement of working groups	The appointment of working groups was announced at PEFC-Denmark's home page.	6
09-12-2010	Joint meeting	The first joint meeting (working group 1 and 2). Mainly introduction to the revision process and material.	3,5,7
06-01-2011	2 nd meeting: Working group 1	Initiation of the revision of the Forest Management Standard. Structuring and initial presentation.	8,9
02-02-2011	3 rd meeting: Working group 1	Initiation of editing of criteria.	10
02-02-2011	2 nd meeting: Working group 2	Exposition of relevant documents for revision. Structuring of tasks.	11
04-03-2011	4 th meeting: Working group 1	Continued revision. Previously addressed criteria (1.1-1.5 & 1.11) and subsequent criteria.	12
22-03-2011	5 th meeting: Working group 1	Continued revision. Previously addressed criteria (1.1-1.5 & 1.10-1.13) and rounded off section 1, 2 and 4.	13
29-03-2011	6 th meeting: Working group 1	Continuation of meeting the 22-03-2011.	14
March 2011	Correspondence with SWEDAC	Questions about the accreditation – use of ISO guide 65 contra ISO/IEC 17021:2011.	15
04-05-2011	7 th meeting: Working group 1	Recapture of section 1 and 2. Review of section 3 and 4.	16
27-06-2011	Board meeting	Commenting drafts of revised documents.	17
02-09-2011	Start of public consultation – ending at the 04-11-2011	Dispatch of invitations to comment on revised documents to stakeholders and public announcement on home page.	18,19,20,21,22,23,24,25
21-09-2011	Execution of seminar	Open seminar in Odense about the revised documents.	18,26
23-11-2011	Board meeting	Evaluation of the hearing – decision about a second processing in the working groups.	28
08-12-2011	Result of public hearing	Received comments during the hearing made publicly available.	29
23-01-2012	8 th meeting: Work group 1	Changes following the public hearing.	30
24-02-2012	Meeting with DANAK	Meeting with DANAK about the foundation for accreditation.	31
28-03-2012	Board meeting	Approval of revised documents.	32

The list of available documents can be found in table 4.

Table 3: The different stages of the revision process

Period	Stage of project	Description
01-08-2010 - 08-12-2010	Initiation of revision process	Appointment of working groups Collection of experiences from existing certificates and within certification bodies + introduction to working groups and excursions
09-12-2010 - 03-06-2011	The first round within the working groups	The revision of the standard within the working groups
27-06-2011	Comments from the board	The board reviews the drafts made by working group 1 for a revised Forest Management Standard and list of words
27-06-2011 – 26-08-2011	The second round within the working groups	The revision of the standard within the working groups
02-09-2011 – 04-11-2011 21-09-2011	Public consultation	Public consultation Open seminar on the revision
23-11-2011	Re-capture after consultation	Processing within the board
01-12-2011 – 16-03-2012	The third round within the working groups	Incorporation of comments received during the public consultation
28-03-2012	Approval of the documents	Approval of the board of PEFC Denmark
28-03-2012 - 01-03-2013	<i>Completion of revision</i>	<i>Finalization of application and the endorsement process of PEFC Council</i>

Table 4: List of available documents

Document no.	Title	Description/content	Date
1	Record of decisions made at PEFC Denmark's 40 th Board meeting.	Decision about start of the revision, Definition of working groups and identification of stakeholders	07-09-2010
2	Invitation to participate in working groups – Revision of the Danish PEFC certification scheme for sustainable forestry	Letters with invitations to participate	08-09-2010
3	Time schedule for the revision process	Time schedule for the revision process	07-09-2010
4	Revision of the Danish PEFC Scheme - http://www.pefc.dk/site/115/369/	News on the web-page about the start of the revision	08-09-2010
5	Record of decisions made at PEFC Denmark's 41 th Board meeting.	Appointment of working groups for the revision of the Danish PEFC scheme , including a list of participants in working groups	04-11-2010
6	PEFC Denmark has appointed working groups - http://www.pefc.dk/site/115/372/	Public announcement of working groups on the homepage of PEFC-Denmark	17-11-2010
7	Record of the first meeting in the working groups about the PEFC revision - joint meeting the 9 th of December 2010, at 10:00-13:00, Amalievej 20, 1875 Frederiksberg C.	Record of the first, joint meeting in the working groups	09-12-2010
8	Record of working group 1's second meeting about the PEFC revision the 6 th of January 2011, at 10:00-14:00, Amalievej 20, 1875 Frederiksberg C.	Record of second meeting for working group 1	06-01-2011
9	Information on PEFC Denmark's revision 2011 - http://www.pefc.dk/site/115/379/	News about the revision on the home page	27-01-2011
10	Record of working group 1's third meeting about the PEFC revision the 2 nd of February 2011, at 9:30-13:00, Molsvej 34, 8410 Rønde	Record of third meeting for working group 1	02-02-2011
11	Record of working group 2's second meeting about the PEFC revision the 2 nd of February 2011, kl. 12:30-15:30, Molsvej 34, 8410 Rønde	Record of second meeting for working group 2	02-02-2011
12	Record of working group 1's fourth meeting about the PEFC revision the 4 th March 2011, 10:00-14:00, Amalievej 20, 1875 Frederiksberg C.	Record of fourth meeting for working group 1	04-03-2011
13	Record of working group 1's fifth meeting about the PEFC revision the 22 nd March 2011, at 9:30 – 15:00, Lombjergervej 1, 5750 Ringe.	Record of fifth meeting for working group 1	22-03-2011
14	Record of working group 1's continued (sixth) meeting about the PEFC revision the 29 th March 2011, 9:00-16:00, KU-LIFE, Rolighedsvej 23, 1875 Frederiksberg C	Record of sixth meeting for working group 1	29-03-2011

Document no.	Title	Description/content	Date
15	Mail correspondence with SWEDAC	Mail correspondence with SWEDAC	March 2011
16	Record of working group 1's seventh meeting about the PEFC revision the 4 th May 2011, 9:30-16:00, Kampmannsgade 4, 1790 København V	Record of seventh meeting for working group 1	04-05-2011
17	Record of decisions made at the 43 rd meeting of the board of PEFC Denmark	Record of decisions from PEFC Denmark's 43 rd board meeting the 27 th of June 2011, 10:00-14:30, Amalievej 20, Frederiksberg C.	27-06-2011
18	Consultation about revised PEFC scheme - http://www.pefc.dk/site/115/379/	Announcement of public consultation on home page	02-09-2011
19	The Danish PEFC Certification Scheme for sustainable forest management – The draft for revised document made by the working group, August 2011	Version under consultation	aug-11
20	PEFC DK 001-x: PEFC Denmark's Forest Management Standard - The draft for revised document made by the working group, August 2011	Version under consultation	aug-11
21	PEFC DK 003-x: PEFC Denmark's Requirements for certification of groups for sustainable forestry - The draft for revised document by the working group, August 2011	Version under consultation	aug-11
22	PEFC DK 005-x: PEFC Denmark's Requirement for certification and accreditation procedures - The draft for revised document by the working group, August 2011	Version under consultation	aug-11
23	PEFC DK 007-X: List of words and definitions	Version under consultation	aug-11
24	Juxtaposition of criteria (in the Forest Management Standard)	Support document under consultation	aug-11
25	Consultation letter	Letters with invitation to comment on draft of revised documents	02-09-2011
26	Successful PEFC seminar - http://www.pefc.dk/site/115/385/	News after seminar held as part of the public consultation	22-09-2011
27	Compilation of received comments during public consultation	Document with received comments	Nov- 2011
28	Record of decisions made at the 45 th meeting of the board of PEFC Denmark	Record of decisions from PEFC Denmark's 45 th board meeting the 23 rd November 2011, 10:00–13.00, Amalievej 20, Frederiksberg C	23-11-2011
29	The results from the consultation on the revised Danish PEFC scheme - http://www.pefc.dk/site/115/386/	News on the web-page about the result of the hearing	08-12-2011
30	Changes in the Forest Management Standard following the consultation – acting as a record of the meeting in working group 1 – 8 th meeting.	Record of eighth meeting for working group 1	23-01-2012

Document no.	Title	Description/content	Date
31	Change suggestions after meeting with DANAK	Discussion document to working group 2	07-03-2012
32	Record of decisions made at the 46 th meeting of the board of PEFC Denmark	Record of decisions from PEFC Denmark's 46 th board meeting the 28 th March 2012, 10:00 – 13.00,	28-03-2012

Appendix 1

The following representatives have participated in the revision of the Danish PEFC standard during the period from the 17th of November 2010 to the 16th of March 2012:

Work groups under the revision of the Danish PEFC scheme				
Group 1: Kriterier for skovdriften				
			Phone	E-mail
Chairman	Bo Jellesmark Thorsen	LIFE, Copenhagen University		bjt@life.ku.dk
	Representative	Organization		
	Camilla Vakgaard	BAT-Kartellet	88 92 11 04	camilla.vakgaard@batkartellet.dk
	Nora Skjernaa Hansen	Danish Society for Nature Conservation	31 19 32 60	nsh@dn.dk
	Niels Otto Lundstedt	Danish Forest Association	51 36 75 40	nol@doennerup.dk
	Martin Briand Petersen	HedeDanmark	20 30 34 74	mbp@hededanmark.dk
	Ulrik Nielsen	The Danish Forest Owner Association	28 60 56 67	uni@skovdyrkerne.dk
	Karsten Lund Larsen	The Hunter Organisation in Denmark	61 71 95 25	kl@jaegerne.dk
	Maria Kock-Jensen	Danish Outdoor Council	33 28 04 19	mkj@friluftsraadet.dk
	Mads Jakobsen	The Nature agency	72 54 25 01	mja@nst.dk
	Jens Chr. Briand Petersen	Pro Silva		ibp@sns.dk
Group 2: Description of scheme and technical requirements of group certification and certification bodies				
			Phone	E-mail
Chairman	Tanja Blindbæk Olsen	PEFC-Denmark	33 78 52 14	to@pefc.dk
	Representative	Organization		
	Camilla Vakgaard	BAT-Kartellet	88 92 11 04	camilla.vakgaard@batkartellet.dk
	Nora Skjernaa Hansen	The Hunter Organisation in Denmark	31 19 32 60	nsh@dn.dk
	Niels Otto Lundstedt	Danish Forest Association	51 36 75 40	nol@doennerup.dk
	Anders L. Jensen	The Danish Forest and Landscape Engineers	24 61 95 58	aliprivat@mail.dk
	Martin Briand Petersen	HedeDanmark	20 30 34 74	mbp@hededanmark.dk
	Flemming Sehested	The Danish Forest Owner Association	61 26 60 08	fls@df-extension.dk
Both groups from the revision				
	Representative	Organization	Phone	E-mail
	Camilla Vakgaard	BAT-Kartellet	88 92 11 04	camilla.vakgaard@batkartellet.dk
	Nora Skjernaa Hansen	Danish Society for Nature Conservation	31 19 32 60	nsh@dn.dk
	Niels Otto Lundstedt	Danish Forest Association	51 36 75 40	nol@doennerup.dk
	Anders L. Jensen	The Danish Forest and Landscape Engineers	24 61 95 58	aliprivat@mail.dk
	Martin Briand Petersen	HedeDanmark	20 30 34 74	mbp@hededanmark.dk
	Ulrik Nielsen	The Danish Forest Owner Association	28 60 56 67	uni@skovdyrkerne.dk
	Karsten Lund Larsen	The Hunter Organisation in Denmark	61 71 95 25	kl@jaegerne.dk
	Maria Kock-Jensen	Danish Outdoor Council	33 28 04 19	mkj@friluftsraadet.dk
	Mads Jakobsen	The Nature agency	72 54 25 01	mja@nst.dk
	Jens Chr. Briand Petersen	Pro Silva		ibp@sns.dk
	Flemming Sehested	The Danish Forest Owner Association	61 26 60 08	fls@df-extension.dk
Chairman 1	Bo Jellesmark Thorsen	LIFE, Copenhagen University		bjt@life.ku.dk
Chairman 2	Tanja Blindbæk Olsen	PEFC-Denmark	33 78 52 14	to@pefc.dk
Assistant	Darja A. Poleshuk	PEFC-Denmark		dap@pefc.dk

During the 5th meeting of working group 1, the representative from the Danish Forest- and Landscape Engineers, Anders L. Jensen, chose to leave the group and is therefore not on the list under working group 1.