

# Development Report

2018-09-17

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Revision of PEFC ST 1002:2010



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Documents available on request:

- Minutes of WG meetings
- WG comments on Working Drafts 1,2 and 3
- Comments from Public Consultation
- Draft standards (Working Drafts 1,2,3, Enquiry Draft, Final Drafts 1,2)

## 1. Introduction

In November 2010 the PEFC General Assembly (the GA) approved PEFC ST 1002:2010, *Group Forest Management Certification – Requirements*, as international standard, replacing Annex 3 of the PEFC Technical Document.

The revision process started on 26 January 2016, based on the project paper “*Project Proposal - Revision of the PEFC Council’s requirements for Group Forest Management certification and for Certification Bodies conducting PEFC Forest Management certification*”, which was adopted by the PEFC Council Board of Directors (the Board) on 8 October 2015.

## 2. Scope of the revision process and this report

The scope of the revision work covered the revision of the requirements for the forest management standards of PEFC National Governing Bodies (NGB) seeking PEFC endorsement and mutual recognition of their system as set out in the project proposal.

The revision process followed the requirements of PEFC GD 1003:2009, *PEFC Council technical documents development procedures*.

This report provides the evidence of compliance with PEFC GD 1003:2009 for the development of the final draft of PEFC ST 1002:201X and is based on PEFC GD 1003:2009 chapter 5.6.1.

## 3. Governance of the revision process

The following organisational arrangements applied for the revision of PEFC ST 1002:2010:

**A working group (WG or WG2)** was established in early 2016 to lead the revision with the aim of obtaining consensus amongst a balanced representation of stakeholders from the following sectors:

- a) Civil society
- b) Conformity assessment community
- c) End users – customers and consumers
- d) Materially affected certifiable stakeholders
- e) PEFC Members

The list of the current WG members as of the date of this report is included in Appendix 1.

**The PEFC Council Secretariat (the Secretariat)** was managing the revision process by:

- preparing and organising the WG meetings,
- preparing agenda of the meetings and associated documentation, including records of the meetings and decisions,
- performing analytical work,
- organising the member consultation, and
- regular communication on the progress of the work.

**The Board** fulfilled the following functions in the process:

- approval of the project proposal,
- establishment and dissolution of the WG, and
- recommendation for approval of the final draft to the GA.

## **4. Revision process**

### **4.1 Summary**

- Appendix 2 provides an overview of the revision process timeline.
- Based on nominations received in February 2016, the Board established WG2 in April 2016.
- Between May 2016 and September 2018 the WG met four times in person and once in a teleconference online.
- The WG developed six draft documents versions: three working drafts, one enquiry draft, and two final drafts.
- The Secretariat organised a public consultation on the enquiry draft version from 19 December 2017 to 18 February 2018.
- During the public consultation 23 respondents submitted a total of 69 comments. All comments were considered by the WG.
- The WG reached consensus on the final draft 2 on 17 September 2018. Minutes of all WG meetings are included in Appendix 3.
- The Secretariat submitted a final draft version of PEFC ST 1002:201X to the Board for its meeting on 4 October 2018, for consideration of recommendation of approval to the GA on 14 November 2018.

### **4.2 The process in detail**

#### **Proposal stage** (September 2015 - October 2015)

- The Secretariat prepared a project proposal, describing scope, basic approach and organisation of the revision process.
- The project proposal was approved by the Board on 8 October 2015.

#### **Preparatory stage** (January 2016 - April 2016)

- A stakeholder mapping was conducted for all WG's in the 2016-2017 standard revision process which identified over 7000 contacts.
- A mass mailing with an invitation to nominate participants for the various WG's was sent to the identified stakeholders on 26 January 2016 together with an article published on the PEFC website: <https://pefc.org/standards-revision/new/2103-making-the-best-even-better-pefc-revises-core-standards>

- The Secretariat received 50 nominations for WG1. Based on the selection criteria, 20 nominations were honoured.
- The list with final WG members is included in Appendix 1.

#### **Working group stage 1 – Enquiry draft (May 2016 – March 2018)**

- The WG met four times in WG stage 1:
  - 1) 12-13 May 2016, Geneva, Switzerland
  - 2) 10-11 October 2016, Geneva, Switzerland
  - 3) 23-24 March 2017, Geneva, Switzerland
  - 4) 7-8 September 2017, Hamburg, Germany
- The WG developed three working draft (WD) versions before it found consensus on an enquiry draft version of PEFC ST 1002:201x.
- In WG consultations the WG submitted 92 comments on WD1, 126 comments on WD2, 94 comments on WD3
- At its fifth meeting the WG find consensus on an enquiry draft version of the PEFC ST 1002:201X for public consultation

#### **Enquiry stage (December 2017 – February 2018)**

- The enquiry draft version of PEFC ST 1003:201X was published for public consultation from 27 April to 26 June 2018. The public consultation was announced on the PEFC website and through the PEFC Newsletter.
- On 5 and 7 February 2018 the Secretariat held webinars to present the major changes introduced in the enquiry draft.
- During the public consultation, 23 respondents submitted 69 comments.

#### **Working group stage 2 – Final draft (July 2018)**

- At its fifth meeting on 26-27 March 2018 in Geneva, Switzerland, the WG considered all comments received in the public consultation. The WG could not find consensus on a final draft that could be submitted to the Board for approval yet, as it had to wait for the outcome of the meeting of the WG responsible for the revision of the SFM standard PEFC ST 1003:201x.
- On 17 September the WG met through a conference call to discuss final draft 2, including proposals based on the SFM WG's outcome. Consensus was achieved on 18 September.

## Appendix 1: Timeline of the revision process of ST 1002

		2015	2016				2017				2018			
		IV	I	II	III	IV	I	II	III	IV	I	II	III	IV
Proposal stage	Project proposal development	█												
	Approval by BoD	█												
Preparatory stage	Public announcement		█											
	Call for WG nominations		█											
WG stage	Working group establishment			█	█									
	Working group meetings				█		█		█		█		█	
Enquiry stage	Public and members consultation									█	█			
	Direct consultation with stakeholders									█	█			
WG stage	Processing/consideration of comments										█			
	WG meeting – consensus on a final draft												█	
Approval stage	Board meeting													█
	General Assembly													█
Publication stage	Document publication													█

## Appendix 2: Working group composition

Estebancio	Castro Diaz	International Alliance of Indigenous and Tribal Peoples of the Tropical Forests	Civil Society
Francesca	Nugnes	FAST Finance Alliance for Sustainable Trade	Civil Society
Martin	Greijmans	RECOFTC - The Center for People and Forests	Civil Society
Melvin	Gumal	Wildlife Conservation Society - Malaysia Program	Civil Society
Angela	Nickel	DAkKS/IAF	Conformity Assessment Community
Elisabeth (Selcuk)	Leu (Aydin)	SWEDAC	Conformity Assessment Community
Manuelle	Lera	COFRAC	Conformity Assessment Community
Andrew	Heald	Confederation of Forest Industries (UK) Ltd.	Materially Affected Certifiable Stakeholder

Chinnarat	Boonchu	DoubleA1991 Public Co Limited	Materially Affected Certifiable Stakeholder
Jorge	Cunha	Forestis Associação Florestal de Portugal	Materially Affected Certifiable Stakeholder
Kevin	Gillis	Mistik Management Ltd.	Materially Affected Certifiable Stakeholder
Thomas	Leitner	Austrian Chamber of Agriculture	Materially Affected Certifiable Stakeholder
Dirk	Teegelbeekers	PEFC Germany	PEFC National Governing Body Members
Isaac	Bindzi	PAFC Cameroon	PEFC National Governing Body Members
Magnus	Norrby	Svenska PEFC ek för - PEFC Sweden	PEFC National Governing Body Members
Marta	Salvador	PEFC Spain	PEFC National Governing Body Members
Sachin Raj	JAIN	NETWORK FOR CERTIFICATION AND CONSERVATION OF FORESTS (NCCF)	PEFC National Governing Body Members



Sarah	Crow	American Forest Foundation	PEFC National Governing Body Members
Simon	Dorries	Australian Forestry Standard	PEFC National Governing Body Members
Siti Syaliza	Mustapha	Malaysian Timber Certification Council	PEFC National Governing Body Members
Sera	Noviany	IFCC	PEFC National Governing Body Members/ <i>Observers</i>
Dian	Novarina		