



# PEFC Council Board

Virtual Meeting  
Tuesday 14 July 2020

## PEFC Council

International Cointrin  
Center  
20, route de Pré Bois  
CH-1215 Geneva  
Switzerland

t +41 22 799 45 40

f +41 22 799 45 50

e [info@pefc.org](mailto:info@pefc.org)

[www.pefc.org](http://www.pefc.org)

## Minutes

### Present:

- Peter Latham (Chair)
- David Ford (1<sup>st</sup> Vice Chair)
- Geneviève Chua (2<sup>nd</sup> Vice Chair)
- Brian Kernohan
- Eduardo Rojas y Briales
- Josien Tokoe
- Kurt Ramskogler
- Nurudeen Iddrisu
- Peter Crook
- Riikka Joukio
- Suzette Weeding

### Apologies:

- Dradjad Wibowo
- Hervé LeBouler
- Gerald Pfiffinger

### In attendance:

- Ben Gunneberg (Secretary General)
- Michael Berger (Deputy General Secretary)

## 1. AGENDA

### 1.1 Declarations of potential conflicts of interest with agenda

- Declarations of potential conflicts of interest with agenda – the Chair noted that Ms Suzette Weeding would not be voting on agenda item 3.3 (first vote)

**BOD/18/2020** Unanimously agreed:

- To approve the Agenda

### 1.2 Affiliations update

- Board members reviewed their affiliations and the Chairman reported that he had written to both Kurt Ramskogler and Dradjad Wibowo as they were still the chairmen of their respective PEFC NGBs. This would need to be added to the Affiliations update, which would be amended

**BOD/19/2020** Unanimously agreed:

- To approve the Board Affiliation as amended

## 2. MINUTES

**BOD/20/2020** Unanimously agreed:

- To approve the minutes of the last Board meeting held 31<sup>st</sup> March and 1<sup>st</sup> April February 2020 via video conference call.

## 3. MATTERS ARISING

### 3.1 Risk items to be considered

- The Board considered an update presentation on the selection process of a new data service provider.

**BOD/21/2020** Unanimously agreed:

- The choice of CASPIO as the selected new data service provider.

### 3.2 Board Follow up (Q1 Progress report)

- The Board noted the Q1 progress reports provided by the staff and the Management Accounts Committee.

### 3.3 Election of Ms Suzette Weeding as Chair of the Chain of Custody Working Group and approval of the revised ToR of the Chain of Custody Working Group.

- (note Ms Weeding did not vote on the first motion):

**BOD/22/2020** Unanimously agreed:

- To appoint Ms Suzette Weeding as the Chair of the Chain of Custody Working Group.

**BOD/23/2020** Unanimously agreed:

- To approve the revised Terms of Reference of the PEFC Chain of Custody Working Group.

## 4. WORK SCOPE CHALLENGES INCLUDING COVID 19 UPDATE

### 4.1 Members update

- The Board noted the verbal report by the Secretary General on how members and stakeholders were faring during the Covid pandemic based on one to one interviews he had conducted.

### 4.2 Office, technical and member services work scope challenges and opportunities - Short / medium term risks and Medium / long term implications (Michael Berger)

- The Board considered a presentation on the technical and administrative work scope challenges being faced by PEFC international as well as Post Covid challenges for PEFC

International in terms of services to stakeholders.

#### 4.3 Update on Integrity programme project planning

- The Deputy Secretary General reported that the work on this matter had not been budgeted for in 2020 and would need additional resources to pay for the consultancy study needed. Work to find such funding was ongoing.

### 5. COMMITTEE UPDATES

#### 5.1 Strategic Funding Task Force planning for extraordinary board meeting 23<sup>rd</sup> - 24<sup>th</sup> July (David Ford))

- David Ford provided a short presentation outlining the goals and programme for the two day virtual board retreat at the end of the month.

#### 5.2 Management Accounts Committee (Genevieve Chua)

- Geneviève Chua presented the Q1 accounts prepared and approved by the MAC and answered questions including on investments.

#### 5.3 Marketing Communications & Advocacy WG (MCA) Update by Riikka Joukio

- Riikka Joukio presented the progress of the MCA.

### 6. ANY OTHER BUSINESS

- There was none

### 7. DATE OF NEXT MEETING

- Board retreat, online meeting 23<sup>rd</sup> - 24<sup>th</sup> July dedicated to Strategic Funding work group.

Signed:

---

Peter Latham, Chairman

---

Ben Gunneberg, Secretary General

### BOARD RETREAT 23<sup>RD</sup> - 24<sup>TH</sup> JULY DEDICATED TO STRATEGIC FUNDING WORK

**Motion:**

**BOD/24/2020** Unanimously agreed:

- That PEFC should significantly expand its development activities to source sustainable external funding to meet its strategic objectives, and engage members to solicit their advice and support for this.
- That it should start the process of sourcing external funds to support this transition.
- that in parallel, the Board will initiate a review of structures and options to support the overall strategic and operational objectives.

### Board Postal Ballot GAPB 1-2020

Friday 21<sup>st</sup> August 2020

**Motion:** Agreed

- To approve that the 25<sup>th</sup> General Assembly of the PEFC Council (PEFC International) be held as a virtual meeting, via on-line platform on Wednesday 11<sup>th</sup> November 2020, with electronic (on-line) voting  
*9 for , 0 abstentions, 0 against*