



# PEFC Council Board

Virtual Meeting  
Monday 9 November 2020

**PEFC Council**  
International Cointrin  
Center  
20, route de Pré Bois  
CH-1215 Geneva  
Switzerland

t +41 22 799 45 40  
f +41 22 799 45 50  
e [info@pefc.org](mailto:info@pefc.org)  
[www.pefc.org](http://www.pefc.org)

## Minutes

### Present:

- Peter Latham (Chair)
- David Ford (1<sup>st</sup> Vice Chair)
- Geneviève Chua (2<sup>nd</sup> Vice Chair)
- Brian Kernohan
- Eduardo Rojas y Briales
- Kurt Ramskogler
- Nurudeen Iddrisu
- Peter Crook
- Riikka Joukio
- Dradjad Wibowo
- Gerald Pfiffinger

### Apologies:

- Hervé LeBouler
- Josien Tokoe

### In attendance:

- Ben Gunneberg (Secretary General)
- Michael Berger (Deputy General Secretary)

## 1. AGENDA

### 1.1 Declarations of potential conflicts of interest with agenda

- There were none

**BOD/41/2020** Unanimously agreed:

- To approve the Agenda.

### 1.2 Affiliations update

**BOD/42/2020** Unanimously agreed:

- To approve the Board Affiliation as amended.

## 2. MINUTES

**BOD/43/2020** Unanimously agreed:

- To approve the minutes of the last Board meeting held September 24/2020.

## 3. MATTERS ARISING

### 3.1 Board Follow up (Q3 Progress report)

- The Board noted the Q3 progress reports provided by the staff.
- Gen Chua reported on the recent meeting of the Management Accounts Committee (MAC) concerning the appointment of a consultant to review the financial structure and processes in the work of PEFC.
- The MAC would be meeting again to decide on a recommendation to the Board after some more information had been collected on the two tenders that had been received.
- The Board agreed to consider the proposal by the MAC by postal ballot so the work could commence this year

**BOD/44/2020** Unanimously agreed:

- To note the follow-up from last Board meeting and the Q3 Secretariat progress report.

### 3.2 Risk items to be considered

- Items 6.2 and 6.3.

## 4. STRATEGIC DISCUSSION

### 4.1 Feedback on strategic Funding Outreach to NGBs

- It was noted that all NGB members had been contacted with an offer of a pre-members only meeting concerning the Board's strategic funding proposals. In total 24 members had taken up the offer and Board members reported on the feedback from members in preparation for the Board presentation at the members meeting the following day

## 5. OPERATIONAL ITEMS

### 5.1 Roadmap of PEFC membership fees revision

**BOD/45/2020** Agreed:

- To adopt the proposed roadmap for revising PEFC membership fee structures and rates.  
(1 abstention – Kurt Ramskogler)

### 5.2 Preparation for PEFC members only meeting

- This was covered under item 4.1.

### 5.3 PEFC Week Update

- Members were referred to the latest agenda.

## 6. TECHNICAL

### 6.1 PEFC GD 1005, Issuance of PEFC trademarks usage licences by the PEFC Council

**BOD/46/2020** Unanimously agreed:

- To approve the final draft of the revised PEFC International Guide “Issuance of PEFC trademarks usage licences by the PEFC Council” as PEFC GD 1005:2020.

### 6.2 Risk for PEFC Group Certification Accreditation

The Board:

- Noted the letters received from PEFC Netherlands and the Dutch accreditation body concerning the accreditation of group certification.
- Considered the verbal update of the latest state of play provided by PEFC Head of Technical Unit Dr Michael Berger.
- Noted that further update would be provided to both the Board and members by the Secretariat
- Recognised the risk of the Dutch accreditation body approach to Forest management and Chain of Custody group schemes and agreed that necessary resources would be found to address this.

### 6.3 PEFC Ukraine Assessment – Adjustment of Endorsement procedure

**BOD/47/2020** Unanimously agreed:

- To approve an amended assessment process for the National Voluntary Forest Certification System for Sustainable Forest Management of Ukraine due to the current Covid-19 conditions.

## 7. ANY OTHER BUSINESS

- There was none.

## 8. DATE OF NEXT MEETING

- Monday 22 February 2021 - Conference call tentative as needed
- Tuesday 4 May - Wednesday 5 May 2021 - ONLINE.

## BOARD POSTAL BALLOT

**Motion 1:** Unanimously agreed:

- To appoint Peter Crook as Chair of the Management Accounting Committee Working Group.

**Motion 2:** Unanimously agreed:

- To appoint Fatimah Mohammad as member of the Management Accounting Committee Working Group.

**Motion 3:** Unanimously agreed:

- To confirm the appointment of PricewaterhouseCoopers for the review of PEFC’s finance.

Signed:

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Peter Latham, Chairman

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Ben Gunneberg, Secretary General