

# IMG & Individual Third Party Certification Holder Fee Schedule

## 1. Annual Fee to Maintain ATFS Group Certification

IMG Organizations are required to pay an annual fee to the American Tree Farm System. After successful certification and submission of group data reports, ATFS will invoice the group organization. The initial assessment will be prorated based upon the months remaining in the calendar year. Following the initial assessment; ATFS will invoice IMG Organizations during the first quarter of each calendar year.

The annual fee includes an Administration fee. Administration fees will be no less than \$500.00 per Group Organization per year

### Administration Fee

The Administration Fee will be applied to each IMG Organization certified in the ATFS Group Certification Program. This fee enables ATFS to continue offering group certification by administering, marketing, and ensuring program credibility. The Administration Fee is based on the total number of acres registered by the IMG organization. The Administration Fee will be no less than \$500.00 per Group Organization per year. Annual fee schedules are as follows:

< 249,999 acres	\$0.02 per acre
250,000 – 499,999 acres	\$0.03 per acre
500,000 – 1,000,000	\$0.04 per acre
1,000,001 >	\$0.05 per acre

IMG organizations may have 60 days following receipt of the annual fee calculation to raise any concerns with ATFS Staff\*.

## 2. Annual Fee to Maintain ATFS Individual Third-Party Certification

Individual Third-Party Certificate Holders are required to pay an annual fee to the American Tree Farm System. After successful certification and submission of data reports, ATFS will invoice the Individual Third-Party Certificate Holder. The initial assessment will be prorated based upon the months remaining in the calendar year. Following the initial assessment, ATFS will invoice the Individual Third-Party Certificate Holder during the first quarter of each calendar year. Calculation of this fee will follow that which is described above for the IMG organizations.

*(\* ATFS reserves the ability to structure fees as appropriate to the unique concerns of any IMG organization In-kind services may be recognized by ATFS as fees.)*