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Handläggare  
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# PEFC SWE 001-005 development report (TD V)

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Appendix 3. Invitation to PEFC Standard revision

## **1 Introduction**

The Swedish PEFC Standard (technical document, TD) shall be reviewed and if needed revised within 5 years from the approval of the previous standard. The current standard PEFC SWE TD IV was approved 2016-04-20 and revised between 17 March 2021 and 6 October 2022.

## **2 Scope of the revision process**

The scope of the revision was the Swedish Technical Documentation for the national PEFC endorsed sustainable forest management standard:

- PEFC SWE 001 PEFC's certification system for sustainable forest management in Sweden
- PEFC SWE 002 Forestry standard
- PEFC SWE 003 Forestry contractor standard
- PEFC SWE 004 Direct certification and group certification
- PEFC SWE 005 Certification Bodies

## **3 Mechanism for collection of feedback**

To enable collection of feedback on the standard, a permanent feedback mechanism for this purpose was set up at the Swedish PEFC's website (<https://pefc.se/vara-standarder/svenska-pefc-standarden>).

Feedback on the standard that is received during its period of validity at meetings, trainings, and contacts, is collected and recorded by the PEFC-secretariat. A summary of the comments collected over time regarding TD IV is presented in the GAP analysis document.

During the revision a contact point for comments, feedback and complaints was established and a link was put on the designated standard revision web page.

## **4 Standard-setting process**

### **4.1 Gap analysis**

A gap analysis was conducted by the PEFC national secretariat in 2020 and it was concluded that a revision of the system was needed due to new PEFC benchmark requirements.

## 4.2 Start-up of revision

The PEFC national secretariat reviewed the standard setting procedure (Appendix D PEFC SWE 001) and recommended the General Assembly of PEFC Sweden to pass the decision to start up the revision according to the revised draft procedure. The General Assembly delegated the decision of the actual review date to the PEFC Sweden Board of Directors. (Minutes from the General Assembly 2020-05-26 at <https://pefc.se/det-har-ar-pefc/om-svenska-pefc/protokoll-arsstammor> ).

A heads-up to members with information on scope and proposed timing of the first working group meeting was sent on 2020-12-04 (ID document 16).

A “save-the-date” was also published as a new item on PEFC Sweden’s web page 2020-12-21 <https://pefc.se/nyheter/spara-datomet-den-23-e-mars-2021-startar-pefc-s-standardrevision>

The start of the revision of PEFC SWE TD IV was passed by the PEFC Sweden Board of Directors on the 2021-02-09. (Minutes from board meeting at <https://pefc.se/det-har-ar-pefc/om-svenska-pefc/protokoll-styrelsemoten> ).

## 4.3 Stakeholder identification mapping

A stakeholder mapping was conducted by the PEFC national secretariat (Appendix 2). All stakeholder groups were represented in the mapping and invitation. Stakeholders were identified as members and non-members from the forest sector, environmental NGO’s in Sweden and the national association of the Sami people (SSR). It was decided that all stakeholders would best be reached via email.

The board of PEFC Sweden set a target to get at least two additional organisations preferably related to environment or gender equality to join the revision. (Minutes from board meeting at <https://pefc.se/det-har-ar-pefc/om-svenska-pefc/protokoll-styrelsemoten> 2021-02-09).

Environmental organisations, the National Union of the Swedish Saami People (SSR), women forest owners and female professionals in the forest sector were approached by additional emails from the secretariat. A separate meeting was held with SSR where the procedure and process was explained. SSR did express interest in participating and was included in the task force No 2 Forestry and environmental issues however were not able to pursue its participation due to staff and priority issues. They were however kept informed throughout the process (calls, and agendas for task force and working group).

We were very happy to include the participation of two new stakeholders: Spillkråkan (women forest owners) and NYKS (women and non-binary forest professionals).

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#### 4.4 Announcement of the standard-setting and invitation of stakeholders

The stakeholders were invited by email 2022-02-24 (Appendix 3), and the invitation was placed on the website of PEFC Sweden. There was also a press release sent out. At registration participants were asked to submit their organisation's desired focus areas for the revision. Based on that and on collated comments on the standard the secretariat proposed the scope and task forces for the revision process. This was documented in a spread sheet and provided to the task forces at the start of the process.

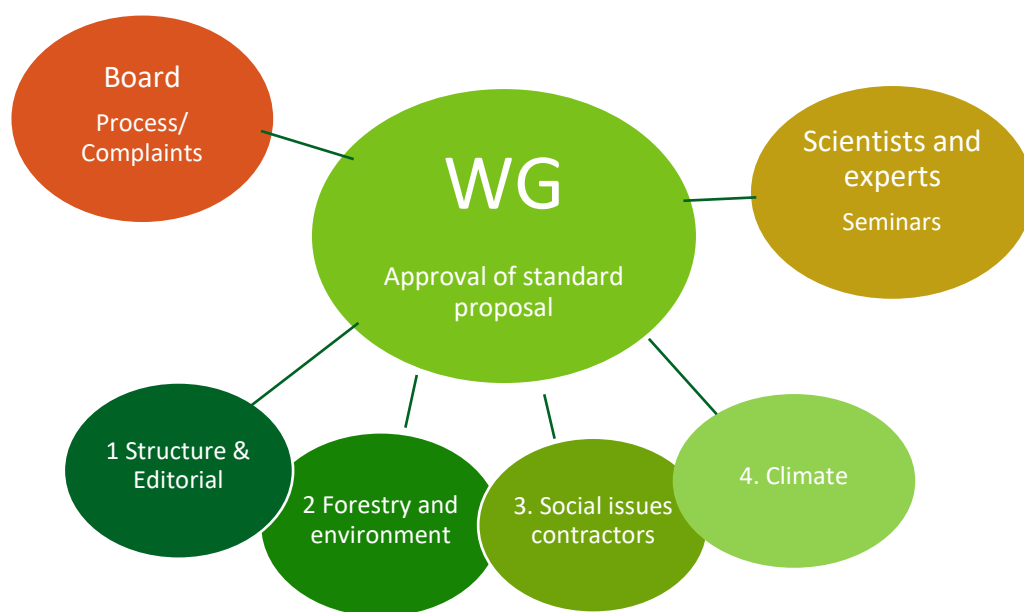


Figure 1. Organisation of the standard revision

#### 4.5 Creation of the working group ("WG TD IV")

A start-up meeting was held on 23 March 2021. The standard revision process, including time frame, the PEFC certification system, and the Swedish standard for the standard revision process were presented. A board of trustees was set up. The results of the participating organisation's submitted focus areas and the proposed scope were presented by the secretariat. The set up of four task forces was suggested:

- TF 1 – Structure and Editorial issues
  - Overall document structure, group certification and management systems
- TF 2 - Forestry and environmental issues

- Forestry and environmental standard
- TF 3 - Social issues
  - Social standard, contractor standard
- TF 4 - Climate

The suggested scope and task forces were approved. Participants were asked to submit proposals for members in the task forces to be approved by the board of trustees via email. (Minutes from WG meeting 1). At every working group meeting the participants were informed about the written procedures and the opportunity to provide feedback and adapt them.

#### 4.6 The science community and other expertise

In order to strengthen the process and to ensure a science-based standard, scientists and other experts were invited to the working group meetings to provide insights on selected topics relevant to the standard. The topics/experts/scientists were proposed by the task forces. Seminars on the following topics were given:

Date	Topic	Name of expert
2021-09-23	Outdoor and recreation	Professor Peter Fredman, Mittuniversitet
	The future forest management plan – (technical possibilities)	Dr Fredrik Walter, Dianthus
	Continuous-cover forestry	Dr Johan Sonesson, Forest Research Institute
	PEFC in the Nordic countries	Auvo Kaivola PEFC Finland, Thomas Husum PEFC Norway
2021-11-24	Migrant workers	Anna-Lena Norberg, journalist and consultant, Stoppa fusk
	Carbon balance	Professor Peter Högberg SLU
2022-03-17	Biodiversity	Dr. Per Simonsson
2022-10-06	Gender equality	Susanne Öberg, Öberg konsult

(Relevant universities and research organisations were also included in the stakeholder mapping and invited to join the revision.)

#### 4.7 Governance of the revision process

In accordance with Swedish PEFC standard setting procedures the following organizational arrangements were applied for the revision:

#### **4.7.1 PEFC Sweden Board of Directors**

The PEFC Sweden Board of Directors is responsible for the formal approval of Working group TD IV final draft standards.

#### **4.7.2 Revision Working Group (WG TD V)**

The working group TD V fulfilled the following functions in the standard setting process:

- approval of the revision proposal,
- establishment of a board of Trustees including a chairperson, co-coordinating the work within the revision,
- establishment of the Task Forces for the technical documentation development work,
- recommendation of the final draft standards for formal approval by the PEFC Sweden Board of Directors.

The Working group consisted of representatives from the following stakeholder categories:

- I. Organizations representing the forestry value chain including transportation of wood to industry/ terminal
- II. Organizations representing the wood processing chain including distribution and trade of forest products in the added value chain up to consumer
- III. Organizations for social, environmental and cultural interests, linked to sustainable forest management

In addition to the stakeholders defined above (I-III), specialists (scientists and other experts) were invited to the Working group to bring in expertise. Mårten Larsson, expert on Forestry and sustainability (formerly Swedish Forest Industries) was appointed by the working group as the chair of the working group and the board of trustees. The list of the Working group TD V participants is included in Appendix 1 of this report.

#### **4.7.3 Task forces (TF)**

The working group established the following task forces (TF) with the objective to build consensus amongst participating members, interested stakeholders and experts:

- TF 1 – Structure and Editorial issues
  - Overall document structure, group certification and management systems
- TF 2 - Forestry and environmental issues
  - Forestry and environmental standard
- TF 3 - Social issues
  - Social standard, contractor standard
- TF 4 - Climate

The TF's reported to the working group. Chairs responsible for chairing the meetings, communicating with the secretariat and reporting to the working group were appointed. The list of the TF members is included in Appendix 1 of this report.

#### **4.7.4 PEFC Sweden Secretariat (the Secretariat)**

The secretariat was responsible for the implementation of the Swedish PEFC standard setting procedures. The secretariat arranged all contacts between the working group TD V, task forces and the board of directors of PEFC Sweden. In particular, the secretariat was responsible for:

- preparation of the project development process and project proposal,
- GAP analysis
- providing secretarial and administration support to the working group TD V and TFs
- announcing the start of the revision process,
- administration of the public and members consultations,
- application for re-endorsement of the approved documentation.

The secretariat was comprised by Hans Weslien, PEFC Sweden and Christina Lundgren, National secretary, PEFC Sweden.

#### **4.7.5 Gender balance**

There were 37 women and 41 men participating in the working group including task forces. There were three female and two male chairs.

### **4.8 Communications and record keeping**

A fully public sub-page to PEFC Sweden's homepage was set up for the standard revision process ([www.pefc.se/standarder/standardrevision](http://www.pefc.se/standarder/standardrevision)). Agendas, minutes and material for the meetings of the working group were published on the web page as were the general and the public consultations including comments and the working group's decisions with respect to the comments. The standard revision procedure, links to the current standard as well as the proposed time plan (continuously adjusted and specified) were permanent items on the web page from the time of the invitation and announcement and onwards.

### **4.9 Task force working style**

All work in the task forces were made in common documents on Teams to which all task force members had access. The task forces used teams for the draft documents with a locked part and an open part for editing according to an agreed system for tracked changes. The changes were jointly adopted at the task force meetings and the task force agreed on proposed drafts to present to the working group. The task forces met on teams regularly between March 2021 and October 2022. Agendas and minutes from the meetings were published on Teams.



The working group had the final say in accepting and amending the draft standards at various stages in the process (general consultation, public consultation and final standard proposal).

#### **4.10 General consultation – development of a draft document**

Halfway through the standard revision process drafts of the documents (001-005) were published on the internet (during October 2021) and comments were collected and considered by the task forces and presented to the working group.

#### **4.11 Hearing with the competent authorities**

A hearing with relevant authorities in order to evaluate the draft standard in relation to legislation, policies, and ordinances was held on 6 September 2022. The Forest Agency, Swedish Civil Contingencies Agency, Swedish Energy Agency took part. The participants provided valuable input for the improvement of the standard especially on chapter 7, document 001.

#### **4.12 Public consultation**

A draft of the proposal was published for public consultation on the standard revision web page between 2022-04-04 till 2022-06-03. The public consultation was announced via a press-release on PEFC Sweden's web page and via stakeholder mapping mailing lists including the stakeholders mentioned in section 5.3 (on 2022-04-04). The comments were collected by the secretariat, processed by the task forces. The working group discussed the recommendations from the task forces and made some amendments and then approved the standard proposal on its meeting 2022-10-06. The decisions were compiled and published on the standard-revision web page along with the minutes of the meeting.

As the changes suggested were limited to minor amendments or elements for which the consequences were regarded as predictable no formal pilot testing was conducted.

#### **4.13 Consensus-building on the final draft**

Swedish PEFC standard setting procedures requires that the decision of the working group to circulate the working draft as an enquiry draft for public consultation and to recommend a final draft for formal approval is based on consensus.

At its meeting on 17 March 2021, the working group TD V agreed to send enquiry drafts (PEFC SWE 001:1.4, PEFC SWE 002:1.4, PEFC SWE 003:1.4, PEFC SWE 004:1.4 PEFC SWE 005:1.4) for public consultation.

At its meeting on 6 October 2022, the working group TD V agreed on the contents of the final drafts of PEFC SWE 001, PEFC SWE 002, PEFC SWE 003, PEFC SWE 004 and PEFC

SWE 005 and their submission to the board of directors of PEFC Sweden for formal approval. (Minutes from working group meeting 2022-10-06):

***”---13. Decision on standard proposals***

*The Chairman asked whether the Working group could approve the standard proposal, including the working group meeting corrections, for submission to the PEFC Board. The working group answered yes to the question. The Chairman asked the Working group whether this decision can be considered to have been taken by consensus and the Working group replied in the affirmative to this as well.---*”

#### **4.13.1 Complaint**

No formal complaints were made during the process.

#### **4.14 Formal approval of the standard**

The board of PEFC Sweden passed the decision to submit the proposed standard TD V for review and approval 5 December 2022. The publication date was set to 16<sup>th</sup> January 2023 (due to Christmas break).

#### **4.15 Publication of the standard**

The final drafts were published on the standard revision’s web site on 16 January 2023.

#### **4.16 Evaluation and feed back**

A questionnaire was distributed to all participants in task forces and the working group during November 2022 and the results were collected and documented as a preparation for next standard revision. In addition the chairman of the working group and the chairs of the task forces were asked to provide input from the chairmanship perspective. The secretariat also put together some hints and tips for the next revision.

## Appendix 1. List of participants in working group and task forces

Organisation	Name	Board	Task forces			
			Editorial, structural issues	Forestry and environmental issues	Social issues and Contractor standard	Climate
Chairman	Mårten Larsson	X				
BillerudKorsnäs Skog	Johanna Ydringer	X				
ECS Entreprenörscertifiering	Per Eriksson				x	
ECS Entreprenörscertifiering	Ronnie Andersson					x
Föreningen Spillkråkan	Haidi Andersson					x
Föreningen Spillkråkan	Kerstin Dafsnäs					
Gröna arbetsgivare	Maud Petri Rådström	X			x	
GS-facket	Kristoffer Englund				x	
GS-facket	Karin Ewelönn		x			x
GS-facket	Magnus Lindberg	X				
GS-facket	Jessica von Lienen			x		
Holmen Skog AB	Andreas Rastbäck	X				
Holmen Skog AB	Sara Rindeskog					x
Holmen Skog AB	Teresa Leifsdotter					x
LRF Skogsägarna	Elin Sunesdotter			x		
LRF Skogsägarna	Sofia Backéus					Chair
Norra Skog	Helena Lindén			x		
Norra Skog	Nils Broman			x		
Norra Skog	Olof Falkeström					X
Norra Skog	Stefan Holmberg				x	
NYKS	Anna Schyman	X			Chair	

			Task forces			
Organisation	Name	Board	Editorial, structural issues	Forestry and environmental issues	Social issues and Contractor standard	Climate
Pancert	Mats Remsö		X	x		
Pancert	Perarne Nordholts		X			
Pancert	Tony Axelsson		X			
Prosilva	Anneli Sandström		Chair			
Prosilva	Helene Larsson			x		
Prosilva	Martin Klenz-Tornow				x	
SCA Skog	Hanna Kankainen					x
SCA Skog	Hans Djurberg					
SCA Skog	Martin Carlsson				x	
SCA Skog	Morgen Yngvesson				x	
SE Certifiering/Skogsentreprenörerna	Anna Björk		x	x	x	x
SE Certifiering/Skogsentreprenörerna	Ebbe Lindberg			x		
SE Certifiering/Skogsentreprenörerna	Kolbjörn Kindströmer	X				
SE Certifiering/Skogsentreprenörerna	Mats-Erik Larsson				x	x
SE Certifiering/Skogsentreprenörerna	Sebastian Lindqvist		X		x	
SE Certifiering/Skogsentreprenörerna	Sophia Bergkvist		X		x	
Skogssällskapet	Staffan Matsson					
Skogsägarna Mellanskog	Erik Berglund			x		

			Task forces			
Organisation	Name	Board	Editorial, structural issues	Forestry and environmental issues	Social issues and Contractor standard	Climate
Skogsägarna Mellanskog	Lars Nilsson	X				
Skogsägarna Mellanskog	Kalle Brammås				x	
Skogsägarna Mellanskog	Åsa Öhman		X			
Stiftens egendomsförvaltnings förening	Fredrik Sätter			x		
Stiftens egendomsförvaltnings förening	Gert Adolfsson					x
Stiftens egendomsförvaltnings förening	Sofia Bäcklund					
Stora Enso Skog	Anna Kolmert Boström		X			
Stora Enso Skog	Erica Pershagen		X			
Stora Enso Skog	Erika Alm					x
Stora Enso Skog	Hampus Blomstrand			x		
Stora Enso Skog	Kevin Dahlberg				x	
Stora Enso Skog	Malin Johansson				x	
Stora Enso Skog	Thomas Åkerlund		X			
Sveaskog	Anders Hjerpe				x	
Sveaskog	Babs Stuiver			x		
Sveaskog	Mats Oja				x	
Svenska bioenergiföreningen	Kjell Andersson					
Svenska Samernas Riksförbund, SSR	Jenny Wik-Karlsson			x		
Svenska Trädbränsleföreningen	Sofia Backéus					
Svenskt Friluftsliv	Eje Andersson				x	

			Task forces			
Organisation	Name	Board	Editorial, structural issues	Forestry and environmental issues	Social issues and Contractor standard	Climate
Sveriges allmänningsskogas förbund	Nicklas Samills					
Sveriges Jordägareförbund	Rickhard Klingberg			x		
Sågverkens riksförbund	Per-Arne Nordholts	X				
Södra Skogsägarna	Jessica Nordin					x
Södra Skogsägarna	Tomas Rahm			x		
Södra Skogsägarna	Ylva Thorn-Andersen	X				
Umeå Kommun	Johan Sandberg					
	Göran Örlander			Chair		

## **Appendix 2. Invited organisations – result of stakeholder mapping**

AB Karl Hedin<sup>1</sup>  
Arla<sup>2</sup>  
ArtDatabanken, SLU<sup>5</sup>  
ATA-Timber AB<sup>2</sup>  
Bergvik Skog Öst AB<sup>1</sup>  
BillerudKorsnäs Skog<sup>1</sup>  
BirdLife Sverige (Sveriges Ornitologiska Förening)<sup>4</sup>  
Centrum för biologisk mångfald<sup>5</sup>  
Centrum för naturvägledning  
Coop Sverige AB<sup>2</sup>  
ECS Entreprenörscertifiering<sup>2</sup>  
Enheten för skoglig fältforskning, SLU<sup>5</sup>  
Grafiska företagens förbund  
Greenpeace<sup>5</sup>  
Gröna arbetsgivare  
Grönt Paraply Sverige AB<sup>2</sup>  
GS - Facket<sup>5</sup>  
Gysinge Skog AB<sup>1</sup>  
Holmen Skog AB<sup>1</sup>  
Hushållningssällskapet<sup>2</sup>  
Hällefors Tierp Skogar AB<sup>1</sup>  
IKEA<sup>2</sup>  
Institutionen för ekologi<sup>5</sup>  
Institutionen för mark och miljö<sup>5</sup>  
Inst för Skogens Ekologi och Skötsel, SLU<sup>5</sup>  
Inst för Skoglig Resurshushållning, SLU<sup>5</sup>  
Inst för skogsekonomi, SLU<sup>5</sup>  
Inst för sydsvensk skogsvetenskap, SLU<sup>5</sup>  
Inst för vilt, fisk och miljö, SLU<sup>5</sup>  
Institutionen för skogens biomaterial och teknologi, SLU<sup>5</sup>  
Jokkmokks sockenallmänning<sup>1</sup>  
Jägarnas Riksförbund<sup>5</sup>  
Kinnarps<sup>2</sup>  
Sveriges konsumenter<sup>4</sup>  
Sveriges konsumenter i samverkan<sup>4</sup>  
Kopparfors Skogar AB<sup>1</sup>  
KSLA<sup>5</sup>  
LRF Skogsägarna<sup>1</sup>

Map Sverige<sup>2</sup>  
Metsä Forest Sverige AB<sup>2</sup>  
Naturvetarna<sup>5</sup>  
Norra Skog<sup>1</sup>  
NYKS<sup>5</sup>  
Organox AB<sup>2</sup>  
Persson Invest Skog AB<sup>1</sup>  
Plyfa Plywood AB<sup>2</sup>  
Riksförbundet Sveriges 4H  
SCA Skog AB<sup>1</sup>  
Setra Group AB  
Skogforsk<sup>5</sup>  
Skogsentreprenörerna, SE  
Skogsindustrierna  
Skogsskadecentrum, SLU<sup>5</sup>  
Skogssällskapets förvaltning AB<sup>1</sup>  
Skogsutveckling Syd AB<sup>2</sup>  
Skogsägarna Mellanskog<sup>1</sup>  
Sonessons inredningar<sup>2</sup>  
Spillkråkan<sup>5</sup>  
Statens fastighetsverk<sup>1</sup>  
Stora Enso Skog<sup>1</sup>  
Sveaskog<sup>1</sup>  
Svebio  
Svenska FSC<sup>5</sup>  
Svenska Jägareförbundet<sup>5</sup>  
Svenska kyrkans skogscertifiering<sup>1</sup>  
Svenska Naturskyddsföreningen<sup>5</sup>  
Svenska Orienteringsförbundet<sup>5</sup>  
Svenska Pappersindustriarbetareförbundet<sup>4</sup>  
Svenska PEFC<sup>5</sup>  
Svenska Samernas Riksförbund, SSR<sup>3</sup>  
Svenska Scoutförbundet<sup>5</sup>  
Svenska Skidförbundet<sup>5</sup>  
Svenska Trädbränsleföreningen  
Svenska Turistföreningen<sup>5</sup>  
Svenskt Friluftsliv<sup>5</sup>  
Sverige Allmanningsskogars förbund<sup>1</sup>  
Sveriges Hembygdsförbund<sup>5</sup>  
Sveriges hästkörare  
Sveriges Jordägarförbund



Sveriges kommuner och regioner<sup>5</sup>  
Sveriges Maskinringar Ekonomisk förening<sup>2</sup>  
Sweden green building council, BREAM, LEED NollCo2  
Sydved AB<sup>2</sup>  
SYN  
SÅGAB - Sågverken Norrland Ek för<sup>2</sup>  
Sågverkens Riksförbund<sup>2</sup>  
Sågverksföreningen Såg i Syd<sup>2</sup>  
Södra Skogsägarna<sup>1</sup>  
Tham invest AB<sup>1</sup>  
TMF - Trä- och Möbelföretagen<sup>2</sup>  
Vida Skog AB<sup>2</sup>  
VSV frakt AB<sup>2</sup>  
Västerbottens allmäningsförbund<sup>1</sup>  
WWF<sup>5</sup>

1. Forest owners
2. Business and industry
3. Indigenous peoples
4. Non-governmental organizations
5. Scientific- and technological community
6. Workers and trade unions

### Appendix 3. Invitation to PEFC Standard revision



PEFC:s certifieringssystem för skog bygger på nationella processer som är öppna för alla intressenter i ett hållbart brukande av skogen. Systemet ska revideras var 5:e år och 2021–2022 är det dags för den femte revisionen av den svenska PEFC-standarden sedan starten 2000.

Ni inbjuds härmed att medverka i revisionen och bidra till nästa version av det svenska PEFC-systemet! Mer information samt formulär för anmälan finns på: [Standardrevision 2021 - Svenska PEFC](#).

Läs mer

**Senaste anmälningsdatum: 12 mars 2021**  
**Startmöte: 23 mars 2021**

Välkomna!

Svenska PEFC



*Summary in English the participants were directed to the designated web page (please see Invitation and information email and web page) and asked to sign up via the link.*