Minutes

Present:

- Eduardo Rojas Biales (Chair)
- David Ford (1st Vice Chair)
- Riikka Joukio (2nd Vice Chair)
- Dradjad Wibowo
- Fatimah Mohammad
- Gerald Pfiffinger
- Guy Gleysteen
- Josien Tokoe
- Kurt Ramskogler
- Lena Ek
- Nurudeen Iddrisu
- Sara El Kadri

Apologies:

- Sarah Khatib
- Suzette Weeding

In attendance:

- Michael Berger (Acting Secretary General, for agenda items 1-7)
- Brian Kernohan (Chair of the SFM Working Group)
- Esa Härmälä (Nominations Committee)
1. AGENDA

1.1 Declarations of potential conflicts of interest with agenda
• There were none.

BOD/1/2022 Unanimously agreed:
• To approve the Agenda.

1.2 Affiliations update

BOD/2/2022 Unanimously agreed:
• To approve the Board Affiliations Register as amended.

2. MINUTES

BOD/3/2022 Unanimously agreed:
• To approve the minutes of the last board meeting held virtually on Tuesday 7 December 2021.

3. MATTERS ARISING

3.1 Update: staff and members feedback on departure of CEO
• The Executive Board Members reported about the staff meeting on 4 December 2021.

3.2 Keeping the headquarter running: concept for the transition period
• The Acting Secretary General presented a concept on how to organise office operations during the transition period until a new Secretary General is in place. Key elements of the concept are: to bring a member of the Southeast Asia team to the headquarter as support for Geneva staff and to partially share responsibilities of the Deputy Secretary General in the Geneva team.
• It was highlighted by Board Members that specific developments at the European Commission need the attention of the Secretariat.

BOD/4/2022 Unanimously agreed:
• To approve the concept for the organisation of the Geneva office during the transition period.
• To organise a meeting of the European Board Members still in January to further discuss how to consider developments in the European Union.

3.3 Members Meeting and General Assembly in 2022
• The Chair introduced the meeting concept for 2022 based on the available paper. 2022 should be considered as transition period. The Members Meeting (MM) is still planned for May in Dublin and the General Assembly as virtual event in November. After the MM, the MM concept would be modified as follows, with a previous discussion with the members at the Dublin MM: a) global MM at a rolling basis remote, b) regional MM would be established in the way and frequency the members of the given region would prefer. From 2023 it is intended to move the General Assembly to an earlier date (September/October).

BOD/5/2022 Unanimously agreed:
• To organise the members meeting including the stakeholder dialogues in May 2022 in Dublin, as planned. The decision needs to be evaluated and confirmed at the end of March, subject to the Covid developments.
• To organise the General Assembly in November 2022 as a virtual event.
• To discuss at the MM Dublin the new concept for MM: a) global MM at a rolling basis remote and b) regional MM in the form and frequency the members of a given region would decide.
3.4 Board Charter: establishing a Task Force for review and revision of the Charter

- The Chair highlighted the need to adjust the Board Charter to the current transition conditions until a new CEO is in place (urgent short-term changes) and to a proactive up-to-date organisational framework mid-term changes once the interim phase has ended.

**BOD/6/2022** Unanimously agreed:
- To establish a Task Force to review and revise the Board Charter consisting of the Executive Board members, Guy Gleyenstein (volunteer) and the Acting Secretary General.

4. **STRATEGIC ITEMS**

4.1 Strategy review 2022: options

- The Chair introduced general options based on the available paper.

- It was commented from Board Members that the review process should lead to clearer guidance than the last process, consider more engagement with members (bottom up), include regional aspects and identify key priority elements of Chair’s General Assembly speech integrating all into a single processes.

**BOD/7/2022** Unanimously agreed:
- To appoint the Secretariat to develop a project plan for the implementation of the strategy review based on the comments by Board Members.

5. **TECHNICAL ITEMS**

5.1 Project proposal “Quality Management and Integrity System”

- The Acting Secretary General introduced the project proposal as a further development of the concept presented to the members in the members only session in November 2021.

**BOD/8/2022** Unanimously agreed:
- To approve the project proposal.

6. **ANY OTHER BUSINESS**

- The Chair informed about the International Day of Forests celebrated on 21st March 2022 devoted this year to “Sustainable forest products” (SDG12).

7. **DATE OF NEXT MEETINGS**

- Late February / early March 2022, specified with support of a doodle poll.

8. **SUCCESSION PLANNING SG**

- In camera

Signed:

Eduardo Rojas Biales, Chair

Michael Berger, Acting Secretary General