

26.11.2020

Issuance of PEFC Logo use licences by *SOYDER*

*<PEFC
Turkey>*
LOGO &
MARK

SOYDER

Sürdürülebilir Orman Yönetimi, Ürün ve Hizmetleri Belgelendirme
Derneği

Söğütözü Mah. Söğütözü Cad. No:2A / 9 Çankaya / Ankara / Turkey

Tel:

E-Mail:

Copyright notice

© SOYDER 2020

This document of *SOYDER* is copyright-protected. The document is freely available from the PEFC website or upon request.

No part of the document covered by the copyright may be changed or amended. It must not be reproduced or copied in any form or by any means for commercial purposes without the permission of Austria.

The only official version of the document is English. In case of any doubt the English version is decisive.

Document name	: Issuance of PEFC Logo use licenses by <i>SOYDER</i>		
Document title	: PEFC-TR-PR-4002a:2020		
Approved by	: <i>SOYDER</i>		
First Issue date	: 06.10.2020	Revision No. / Date:	IFA ¹ / 26.11.2020
Date of entry into force	: dd.mm.yyyy		

¹ IFA: Issued for approval of PEFC Council

INDEX

FOREWORD	2
INTRODUCTION	2
1 SCOPE	2
2 NORMATIVE REFERENCES	3
3 TERMS & DEFINITIONS.....	3
3.1 Accredited Certificate	3
3.2 PEFC Authorized Body	4
4 CONDITIONS FOR ISSUANCE OF THE PEFC LOGO	4
4.1 General Conditions	4
4.2 Specific Requirements.....	4
5 LICENCE CONTRACT.....	5
6 VALIDITY OF LICENSES	5
7 PENALTIES	6
8 MEASURES TO ENSURE CONFORMITY WITH THE LOGO USAGE RULES	6
9 ONE-OFF USE OF THE PEFC LOGO.....	6
10 DOCUMENTATION.....	6
11 VERSION HISTORY	6
FIGURE 1: LICENSE ISSUANCE PROCESS	7

Foreword

SOYDER (PEFC: Programme for the Endorsement of Forest Certification schemes) is a national organisation with the purpose of facilitating sustainable forest management through forest certification and labelling of wood products. Consumers can trust that products carrying the PEFC label are made of raw material from sustainably managed forests, from recycling and/or non-controversial sources. *SOYDER* is a work group responsible for the standard setting and the administration of the Turkey PEFC scheme.

SOYDER standards are developed within an open and transparent procedure based on consensus and supported by consultation of a variety of stakeholders. Since 2020, PEFC Turkey is *full member* of PEFC International whose strict endorsement procedure guarantees international recognition.

To improve the readability, the male form is used for all denominations of persons. It refers to both, males and females.

Introduction

The PEFC Council (the Programme for the Endorsement of Forest Certification schemes) is a worldwide organisation promoting sustainable forest management through Forest Management certification, Chain of Custody certification and labelling of forest-based products.

The PEFC logo and labels provide information relating to the origin of forest-based products in sustainably managed PEFC certified forests, recycled and other non-controversial sources.

The PEFC Logo can only be used based on a PEFC Logo usage license issued by the PEFC Council or a PEFC authorised body.

In Turkey, *SOYDER* is acting on the PEFC Council's behalf as PEFC authorised body, based on an administration contract signed with the PEFC Council in accordance with Guide PEFC GD 1004:2009.

The term "shall" is used throughout this document to indicate those provisions that, reflecting the requirements that are mandatory. The term "should" is used to indicate guidance that, although not mandatory, is provided as a recognised means of meeting the requirements. The term "may" used throughout this standard indicates permission expressed by this standard whereas "can" refers to the ability of a user of this standard or to a possibility open to the user.

1 Scope

1.1 This procedure sets out the rules for the issuance of PEFC logo use licenses, hereafter "licenses", by *SOYDER* to ensure legally compliant use of the PEFC Logo in accordance with the PEFC Logo usage rules – requirements, PEFC ST 2001:2008 and *PEFC-TR-ST 2001:2020* for the PEFC Label.

1.2 *SOYDER* only issues the PEFC Logo usage licenses to entities that are registered in Turkey.

Note: Entities that are not registered in Turkey shall apply for the PEFC Logo license to the PEFC authorised body of the respective country or to the PEFC Council.

1.3 Concerning the PEFC logo, this document is based on *PEFC-TR-ST 2001:2020* and *PEFC GD 1004:2009*.

1.4 Issuance of the PEFC logo usage licenses is subject to a valid contract signed between SOYDER and the PEFC Council as specified in PEFC GD 1004.

Note: If you need more details

2 Normative References

The following internal and external referenced documents are indispensable for the application of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies:

PEFC ST 2001:2008, *PEFC Logo usage rules – Requirements*

PEFC ST 2002:2020, *Chain of custody of forest-based products – requirements*

PEFC GD 1004:2009, *Administration of PEFC Scheme*

PEFC-TR-ST-1001 *PEFC-Standard for Sustainable Forest Management in Turkey*

PEFC-TR-ST-1003 *Group Forest Certifications according to the PEFC-System in Turkey – Requirements*

PEFC-TR-ST-1004 *Requirements for Certification Bodies for Forest Management Certification*

PEFC-TR-ST-2001 *PEFC Logo & Label Usage Rules - Requirements*

PEFC-TR-ST-2002 *Chain of Custody of Forest Based Products - Requirements*

PEFC-TR-ST-2003 *Requirements for Certification Bodies operating CoC- Certification*

PEFC-TR-PR-4004 *Complaint & Appeals Procedure and Rules of Arbitration*

3 Terms & Definitions

3.1 Accredited Certificate

A certificate issued by a certification body within the scope of its accreditation, which bears the accreditation body's symbol.

3.2 SOYDER (PEFC Authorised Body) recognised certificate

- a) a valid, **accredited** Forest Management certificate of a certification body notified by SOYDER, issued against [Relevant Forest Management standard(s) of the forest certification scheme] to an entity registered in Turkey.
- b) a valid, **accredited** Chain of Custody certificate of a certification body notified by SOYDER, issued against the international PEFC Chain of Custody standard PEFC ST 2002:2013, Chain of Custody of Forest Based Products – Requirements to an entity registered in Turkey.

3.3 SOYDER (PEFC Authorized Body)

An entity is authorized by the PEFC Council to administer the PEFC scheme on behalf of the PEFC Council.

4 Conditions for issuance of the PEFC Logo usage licences

4.1 General Conditions

4.1.1 An entity applying for the PEFC logo usage license shall:

- a) be a natural person or a legal entity;
- b) agree to be listed on the publicly available Internet database operated by PEFC Council, *SOYDER* or another body, including the certification body's identification data and / or other data as specified by *SOYDER*;
- c) sign a PEFC logo usage contract with *SOYDER* (Appendix 1).

4.1.2 Complaints and disputes relating to the issuance of PEFC Logo licences shall be handled according *PEFC-TR-PR-4004 Complaint & Appeals Procedure and Rules of Arbitration*.

4.2 Specific Requirements

4.2.1 **User group B:** Forest owner / manager, shall hold or be covered by a valid, accredited forest management certificate issued against *PEFC-TR-ST-1001* and *PEFC-TR-ST-1003* (in case of group certification) by a certification body that is notified by *SOYDER*.²

4.2.2 Forest owner / manager shall sign a PEFC Logo Use Contract with *SOYDER*. (Appendix 1)

4.2.3 **User group C:** Forest related industries, shall hold, or be covered by³, a valid, accredited chain of custody certificate issued against *PEFC-TR-ST-2002* by certification body that is notified by *SOYDER*.⁴

4.2.4 Forest related industries shall sign a PEFC Logo Use Contract with *SOYDER*. (Appendix 1)

4.2.4 The holder of multisite chain of custody certification whose central office is in Turkey can apply for multi-license covering the whole or a part of the scope of the multi-site certification provided that:

- d) the central office and the sites are a part of the same legal entity or
- e) the central office and the sites are a part of the same company with a single management and organisational structure.

² This includes participants of the group certification in natural growth regions.

³ The term "be covered by" applies to situations where the entity applying for the PEFC Logo usage license is a part of multi-site chain of custody certification

⁴ In case where the entity is covered by a multisite cross-country certificate with a central office located outside Turkey, the certificate shall be issued by a certification body that is PEFC notified by the respective PEFC authorised body or by the PEFC Council.

4.2.5 **User group D:** Other users shall identify the purpose of the PEFC logo use that does not conflict with the objectives and good name of *SOYDER* and the PEFC Council and shall be registered in Turkey.

4.2.6 Forest related industries shall sign a PEFC Logo Use Contract with *SOYDER*.
(Appendix 1)

5 Licence Contract

5.1 The logo user shall sign a license contract with *SOYDER*.

5.2 The license contract shall clearly define the extent to which the logo may be used, i.e. the logo user group as well as the scope of PEFC logo usage. In addition, the logo user shall be committed by the contract to conform to the logo rules (*PEFC-TR-ST-2001*) of the PEFC logo.

5.3 The license contract can be dissolved in the following cases:

- a) Termination by one of the parties with a period of notice of three months after written announcement.
- b) Termination by *SOYDER* when the logo user does not comply with the logo usage rules (*PEFC-TR-ST-2001*) other requirements of a license contract. If there is reason to believe that there has been an infringement of this contract or the PEFC Logo Usage Rules – Requirements, then the license may, after prior warning, be suspended with immediate effect. If the licensee proves, that there is no infringement of the contract then the licence shall be re-issued with immediate effect.
- c) (User group B) The denial, suspension or the expiry of validity of the PEFC endorsed forest management certificate or of the participation certificate automatically leads to the prompt termination of the agreement on the day of denial, suspension or the expiry of validity of the PEFC endorsed forest management certificate or of the participation certificate.
- d) (User group C) The denial, suspension or the expiry of validity of the PEFC endorsed CoC certificate automatically leads to the prompt termination of the agreement on the day of denial, suspension or the expiry of validity of the PEFC endorsed forest management certificate or of the participation certificate.
- e) The termination, suspension or the expiry of validity of the contract between *SOYDER* and the PEFC Council automatically leads to the prompt termination of the agreement on the day of termination, suspension or the expiry of validity of this contract.
- f) The termination, suspension or expiry of validity of the endorsement of the Turkey PEFC scheme by PEFC international automatically leads to a prompt cancellation of all logo licenses on user group B on the day of the termination, suspension or expiry of validity of the endorsement of the Turkey PEFC scheme.

6 Validity of licences

6.1 Logo licenses are valid for the following time periods:

- a) User group B: Validity of the forest management certificate and/or confirmation of participation in the group certification in natural growth regions.
- b) User group C: Validity of the chain of custody certificate.
- c) User group D: Validity of the agreement.

7 Penalties

7.1 *SOYDER* may impose, in case of user group B and C, a contractual penalty of an amount being one-fifth the market value of the products to which unauthorised use relates, unless the logo user proves that such unauthorised use was unintentional. In the latter case the penalty will be limited to 5.000 EUR.

7.2 *SOYDER* has the right to alter the amount of penalty demanded for the use in contravention of the contract. The change shall come into effect in the contract between *SOYDER* and the logo user three months and five days after the former has informed the latter, in writing, of the change.

8 Measures to ensure conformity with the logo usage rules

8.1 Where necessary, the logo user shall inform *SOYDER* about the usage of the logo/label, which is verified by (in the case of user groups B and C) by the respective certification body.

8.2 *SOYDER* shall implement the required measures, including legal action, to protect the PEFC logo and to appropriately respond to any violation of the logo usage rules.⁵

9 One-off use of the PEFC logo

9.1 The *SOYDER* may allow a one-off usage of the PEFC Logo for off-product purposes to users without an individual license (e.g. in newspapers, reports, publications, etc.) under the following conditions:

- a) the use shall not conflict the objectives and good name of the PEFC Council,
- b) this licence shall be limited to the one specified use,
- c) the PEFC Logo shall be used with the *SOYDER* license number (PEFC/XX-XX-XX),
- d) the disclaimer "Reproduced with the permission of the *SOYDER* " shall be used.

9.2 The application for the one-off use of the PEFC Logo is specified in Appendix 3.

10 Documentation

Appendix 1 – Contract	Appendix 2 – Application Form	Appendix 3 – One-Off Use of the PEFC Logo
		-

11 Version History

11.1 The following list presents a list of changes to this quality document over time.

Revision Status	Revision Date	Description of Revision	Prepared by	Controlled by	Approved by
IFR	06.10.2020	Issued for review from PEFC Council	SYI	GKO	GKO
IFA	26.11.2020	The PEFC Turkey statement has been changed to <i>SOYDER</i> . Issued for approval by PEFC Council	SYI	GKO	GKO

⁵ *SOYDER* requires certification bodies to assess the compliance with the PEFC Logo Usage Rules (PEFC ST 2001:2008 and PEFC ST 2001:2020) as a part of the relevant audits.

Figure 1: License Issuance Process

