



Asociación  
Española para  
la Sostenibilidad  
Forestal

September 2023

# **DEVELOPMENT REPORT OF THE PEFC SPAIN FOREST CERTIFICATION SYSTEM REVISION**

Including the Revision of UNE 162.002 Standards for  
Sustainable Forest Management

Development Report of the PEFC Spain Forest Certification System Revision, including the Revision of UNE 162.002 Standards for Sustainable Forest Management	September 2023
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### Acronyms:

**AG** – General Assembly of PEFC Spain  
**CTN 162** – Technical Standardization Committee 162 for Sustainable Forest Management of UNE  
**DM** – Spanish System Framework Document  
**DTN** – Spanish System SFM Technical Normative Document  
**GFS** – Sustainable Forest Management  
**GT** – Technical Working Group of PEFC Spain.  
**JD** – Board of Directors of PEFC Spain  
**PTRSE** – Spanish System Revision Working Program  
**PTCTN162** – Standard UNE 162.002 Revision Working Program  
**AFCTN162** – Operating Agreement of the Technical Standardization Committee  
**SC2** – Subcommittee 2 of Technical Standardization Committee 162 for Sustainable Forest Management of UNE

NOTE: references to documents appear in bold

## 1. Background

- 1.1** PEFC Spain, a non-profit association established in 1999, is composed of representatives from the Spanish forest sector interested in Sustainable Forest Management and the traceability of its products. They promote the development and implementation of the **Spanish Forest Certification System** (hereinafter referred to as the Spanish System) and its recognition as a PEFC System.
- 1.2** The Spanish System has been recognized by PEFC Council as a PEFC System since May 21, 2002, and after the respective reviews, it was renewed on October 30, 2008, and June 30, 2014.
- 1.3** In accordance with the provisions of the "PEFC GD 1007: 2017 Endorsement and Mutual Recognition of Certification Systems and their Revision" guide and based on the dates of the Spanish System's recognition renewal, the Spanish System's Milestones are as follows:

1st Endorsement Milestone: Review Date - by 14th November 2019

2nd Endorsement Milestone: Ultimate start of the revision - by 14th May 2021

3rd Endorsement Milestone: Submission of the revised system - by 14th May 2022

## 2. Scope of the Spanish System Revision

2.1 The 2014 Spanish System consists of two parts: the first part includes the organizational structure of the System or the Technical Document of the Spanish System and its associated procedures, and the second part comprises the UNE Standards for Sustainable Forest Management.

2.2 The revision of each of these parts has been conducted in an independent forum, following its respective Working Program, as detailed in this report. In its main elements, the revision has been based on the provisions of the PEFC GD 1003:2009 guide, "PEFC Council Technical Documents Development Procedures – Requirements."

2.3 Summary Table of Milestones in the Recognition Process:

- 1st Endorsement Milestone: Review Date - by November 14, 2019. The Board of Directors of PEFC Spain assigned, on November 28, 2018, the Technical Working Group to conduct the periodic revision of the Spanish System approved in 2014.
- 2nd Endorsement Milestone: Ultimate start of the revision - by May 14, 2021. The General Assembly of PEFC Spain resolved, on April 24, 2019, to perform a make a complete revision of the Spanish System approved in 2014.
- 3rd Endorsement Milestone: Submission of the revised system - by May 14, 2022. The secretariat of PEFC Spain submitted the Spanish System to PEFC Council on May 5, 2022, in compliance with PEFC Guideline GD 1007.

The secretariat of PEFC Council requested additional documentation from PEFC Spain for the evaluation of the Spanish System.

On June 1, 2023, the General Assembly of PEFC Spain approved the required additional documentation.

### 3. Governance of the Spanish System Revision Process

#### 3.1 Governing Bodies of PEFC Spain

- 3.1.1 The General Assembly is the highest governing body of PEFC Spain and is responsible for the formal approval of the Spanish System.
- 3.1.2 The Board of Directors is responsible, among other matters, for establishing Working Groups, approving working documents, and proposing agreements to the General Assembly.

#### 3.2 PEFC Spain's Technical Working Group

- 3.2.1 PEFC Spain's Technical Working Group (hereinafter referred to as GT) was designated by the Board of Directors of PEFC Spain in November 2018 for the execution of **PTRSE**, which includes the Revision of the Technical Document of the Spanish System and associated Procedures, and the monitoring of the revision of the UNE Standards for Sustainable Forest Management.
- 3.2.2 The GT was created to reach a consensus among participating stakeholders and is composed of representatives from all members of PEFC Spain interested in participating, who must designate their representatives.
- 3.2.3 The GT reports to the Board of Directors of PEFC Spain and can be dissolved by them. The Board of Directors appointed José Causí and later Lorenzo Rodríguez as GT coordinators. The GT coordinator is responsible for presiding meetings, communicating with the Secretariat, and reporting to the Board of Directors of PEFC.

#### 3.3 Technical Standardization Committee 162

- 3.3.1 The Spanish Association for Standardization, hereinafter referred to as UNE, is the only Standardization Body in Spain and has been designated by the Ministry of Economy, Industry, and Competitiveness before the European Commission. UNE represents Spain in international organizations ISO/IEC and European organizations CEN/CENELEC.
- 3.3.2 UNE's activities are carried out through Technical Committees, which, depending on the scope of their field of activity, may be structured into Subcommittees and Working Groups. These committees consist of members representing different stakeholder groups in the area to be standardized, designating their president and secretary for the standardization activities.
- 3.3.3 Standardization work is carried out in accordance with the procedures and manuals of UNE and CTN 162.
- 3.3.4 The standardization of Sustainable Forest Management is conducted through the Technical Standardization Committee 162, hereinafter referred to as CTN 162, and SubCommittee 2, hereinafter referred to as SC2, which is responsible for the development and revision of the standards "UNE 162.001:2013 Sustainable Forest Management. Vocabulary, terminology, and definitions" and "UNE 162.002:2013 Sustainable Forest Management. Criteria and Indicators."
- 3.3.5 The secretariat of CTN 162 and SC2 is carried out by PEFC Spain's Secretariat with the support of UNE's technical services.

### 3.4 PEFC Spain Secretariat

- 3.4.1 The PEFC Spain Secretariat supports the Coordinator of the GT and facilitates communication between the GT and the governing bodies of PEFC Spain.
- 3.4.2 Additionally, the PEFC Spain Secretariat serves as the secretariat for CTN 162 and its SC2, assisting the presidents of these committees in their standardization activities and facilitating communication between CTN 162 and the assigned technical support from UNE.
- 3.4.3 The functions of the PEFC Spain Secretariat with respect to the revision of the 2014 Spanish System are as follows:
- Identifying the need for changes in the 2014 Spanish System, including the UNE GFS Standards.
  - Updating the members of the PEFC Spain GT interested in participating in the revision of the Spanish System.
  - Identifying stakeholders and inviting them to participate in CTN 162 for the revision of the UNE GFS Standards.
  - Preparing the **PTRSE** and **PTCTN162**.
  - Carrying out secretariat and administrative support tasks for the PEFC Spain GT, CTN 162, and UNE SC2. This includes preparing working documents, convening meetings, and keeping minutes.
  - Managing the participation and consultations of GT and CTN 162 members.
  - Managing the public consultation of draft documents.
  - Publishing approved documents.
- 3.4.4 Records related to the revision are kept by the PEFC Spain Secretariat for a minimum of five years or until the next revision of the Spanish System is completed. The Secretariat will make them available to interested parties upon request.

## 4. Revision Process of the Spanish System

- 4.1 The revision process of the Spanish System and the UNE standard begins with an analysis of the requirements specified in PEFC ST 1003:2018 compared to those in the previous version, PEFC ST 1003:2010, and in the 2014 approved Spanish System, which includes the UNE 162002:2013 standard, the "System Document 2014" and its appendix of applicable forest legislation. The results of this analysis are documented in the "**Annex\_Informe TP\_R2\_GAP Analysis**", which identifies the new requirements that needed to be considered in the Spanish System and UNE standard revision process.
- 4.2 Furthermore, to incorporate the experience gained from the application of the UNE 162002:2013 standard and the 2014 Spanish System, an open public consultation was conducted, inviting all interested stakeholders. Direct invitations were sent to identified interest groups, and all information about the process was made publicly available on the PEFC Spain website, along with an online form for submitting comments or inquiries regarding the Spanish System revision.

<https://www.pefc.es/normativa/revision-del-sistema-espanol>

**4.3** The Secretariat informed PEFC Spain's members about the need to initiate the periodic revision of the Spanish System and provided the GAP analysis results. The Board of Directors designated PEFC Spain's GT to perform tasks associated with the Spanish System revision, specifically the revision of the Technical Document and the oversight of the Norm review by CTN162.

**4.4** The composition of the GT needed to be renewed. The Secretariat requested the designation of representatives to join the GT, which was done through personalized emails sent to PEFC Spain's members in December 2018. All requests to become part of the GT were accepted.  
**GT\_Members\_Meetings.**

**4.5** The proposal for the **PTRSE** was developed and approved by PEFC Spain's governing bodies on April 24, 2019. The **PTRSE**'s timeline was affected by the COVID-19 pandemic, resulting in its modification being approved on November 19, 2020.

**4.6** GT meetings were scheduled via email, providing the agenda, working documents, and access to the virtual meeting. Subsequently, the minutes and the used PowerPoint presentations were made available. All meeting documentation, as well as various draft documents, were stored in a shared folder accessible to all GT members.

**4.7** To develop the **PTRSE**, the GT held a total of 31 meetings since June 2019. Since the beginning of the COVID-19 pandemic, all meetings have been conducted remotely. Despite the high number of meetings, GT members actively participated and reached a consensus on all agreements.

**4.8** As a result of discussions among members, the GT decided to divide the previous "Technical Document of the 2014 Spanish System" into two documents: the "Framework Document (SE/DM)," which integrates general information about the Spanish System, and the "Technical Normative Document for Sustainable Forest Management (SE/DTN)," which contains specific requirements for the certification of Sustainable Forest Management. Additionally, the GT developed the **PG2** "General Audit Procedure," associated with the revised Spanish System, which replaces the **PG6** "General Sampling Procedure" associated with the 2014 Spanish System.

**4.9** The Spanish System was submitted to PEFC Council in May 2022. Following a request for additional documentation, the GT continues its revision work and elaboration of proposals.

**4.10** Once the changes to the **DM** and **DTN** were agreed upon, the GT decided to hold an informative public webinar on October 25, 2022. This webinar was primarily aimed at certification bodies and entities coordinating forest management certificates. The purpose was to present the updates and progress in the System Revision process and initiate a consultation period for the **DM** and **DTN**.

Note: This consultation is independent and complementary to the public consultation of UNE Standard 162.002 detailed in the following chapter of this report.

**4.11** Based on the comments received during the consultation, the GT revised the draft **DM** and **DTN** and presented the final drafts to the Board of Directors (JD) for approval.

**4.12** In its meeting on May 31, 2023, the Board of Directors of PEFC Spain considered the GT's proposal and recommended its approval to the General Assembly of PEFC Spain. During its meeting on June 1, 2023, the General Assembly of PEFC Spain made the following decisions:

- 4.12.1 Approve the Framework Document, the Technical Normative Document for Sustainable Forest Management, and the General Audit Procedure, along with other procedures that constitute the 2023 Spanish System. **2023\_05\_31\_AG\_Minute (AG Resolution 31/5/1).**
- 4.12.2 Adopt as part of the 2023 Spanish System the UNE Standards 162.001:2023 Sustainable Forest Management - Vocabulary, Terminology, and Definitions, and UNE 162.002:2023 Sustainable Forest Management - Criteria and Indicators, approved by the Spanish Association for Standardization in April. **2023\_05\_31\_AG\_Minute (AG Resolution 31/5/2).**
- 4.12.3 Submit the 2023 Spanish System to PEFC International for the renewal of recognition as a PEFC System. **2023\_05\_31\_AG\_Minute (AG Resolution 31/5/3).**

## 5. Revision Process of UNE Sustainable Forest Management Standard

- 5.1 UNE Standard 162.002 is part of the Spanish System and includes the Criteria and Indicators for Sustainable Forest Management. The responsibility for revising this standard falls under UNE's CTN 162. The PEFC Spain Working Group, in accordance with the **PTRSE**, monitors the progress of the standard's revision.
- 5.2 To initiate the revision tasks for UNE Standard, it was necessary to develop a proposed working program for standard revision, conduct an analysis of the need for changes in the standard, create a list of stakeholder groups and interested parties, and publicly announce the activation of CTN 162. The public announcement was made through websites, publications, press releases on January 31, 2020, notifying the start of the Sustainable Forest Management Standard revision process on February 14, 2020. Once these tasks were completed, CTN 162 was reactivated, and direct invitations were sent via email to all interested parties. In the case of underrepresented stakeholder groups, a differentiated follow-up was carried out, including personalized invitations, phone calls, and subsequent reminders. The progress of these tasks is documented in the **Informe TP:Preliminary Work Report**, corresponding to Phase 1 of **Working Program for the Revision of UNE Standards (PTCTN162)**.
- 5.3 The Secretariat conducted a review of UNE's Standardization procedures, considering the requirements of PEFC ST 1001, and summarized its findings in the **Standardization Procedure Review Report (Annex\_Informe TP\_R1\_Informe RPN)**. The results of this review are essential for revising CTN162's operational procedures.
- 5.4 As mentioned earlier, the Secretariat also prepared the **"Annex\_Informe TP\_R2\_GAP Analysis"** document, which outlines the requirements to be considered in the revision of UNE Standard.
- 5.5 On October 13, 2020, CTN 162 approved the **PTCTN162**, outlining the phases for developing sustainable forest management standards. It was agreed to revise UNE Standard 162.002 and assign the SC2 the tasks of drafting and proposing UNE Standard 162.002. **2020\_10\_13\_CTN162\_Minute** and **2020\_10\_13\_SC2\_Minute**.

In the **minutes** of the CTN 162 and SC2 meetings held on October 13, 2020, the following agreements are also recorded:

- a. Renew the composition of CTN 162 and SC2 based on the received forms while maintaining a balance of stakeholder groups. **CTN162\_SC2\_Members**

b. Appoint Francisco Carreño as the president of CTN 162, who is also the president of the Confederation of Forest Owners' Associations.


c. Approval of the **CTN 162 Operating Agreement. AFCTN162.**

d. Approval of the **CTN 162 Conflict Resolution Procedure. PRCCTN162.**

e. SC2 agreed to appoint Guillermo Fernández Centeno as the president, who is also the Sub-Director of Forest Policy at the Ministry of Ecological Transition and Demographic Challenge (MITECORD).

**5.6 CTN162 and SC2 meetings were convened via email, including the agenda, working documents, and access to the virtual meeting. During the meetings, the received proposals and possible new text for the standard were displayed in the room. The members had the ability to intervene at any time, and agreements were reached verbally and through consensus. All agreements were documented in the minutes, in the different drafts, and were provided to the members along with the ppt presentations used. CTN162\_SC2\_Meetings**

Convocatoria: Reunión 2/2020 SubComité 2 CTN162-Gestión Forestal Sostenible










Comité CTN 162 - Gestión Forestal Sostenible  
Para: Esther Bermejo Nuñez  
CC: Marta Salvador  
CCO: aeim@aeim.org; silvia.pardo@juntadeandalucia.es; gemam.valle@juntadeandalucia.es; gcanals@anfa.es; duralde@cefra.com; asemfo@asemfo.org; j.causi@aspapel.es; oaskarate@baskegur.org; jsanchez@ence.es; icarrascon@ence.es; gerencia@feim.org; acantero@hazi.es; mmarcilla@hazi.es; mlc@tragsa.es; amr@tragsa.es; y 63 usuarios más

Responder

Respond

**¡ IMPORTANTE !**  
Seguimiento. Completada el martes, 10 de octubre de 2023.  
Mensaje reenviado el 27/10/2020 9:52.  
Mensaje enviado con importancia Alta.

 20_10_28_Orden del día_SC2.docx 39 KB	 Acta1_20_SC2_13_10_20_Borrador.pdf 96 KB	 Nuevas solicitudes_incorporación SC2.pdf 67 KB	 propuesta oficio TC PNE 162002_paraAprobacionSC2y CTN.pdf 1 MB
 162001NUNE102_ES.pdf 133 KB	 162002NUNE104_ES.pdf 208 KB	 0_Comentarios Rev UNE162002_FORMULARIO_SC2.xlsx 13 KB	

#### CONVOCATORIA REUNIÓN 2/2020 – CTN162/SC2 – Gestión Forestal Sostenible

Estimados vocales del CTN162/SC2:

Tal y como se anunció en la pasada sesión de constitución del SC2/CTN162, os convocamos a la reunión que tendrá lugar el **28 de octubre de 9,30 a 11,00h** mediante sala virtual de Teams.

Adjunto encontraréis el **Orden del día** de la reunión así como la documentación que consideramos relevante:

- Borrador del **Acta sesión de constitución del SC2** (13.10.20)
- Nuevas solicitudes de vocalía al SC2
- Documento de Toma en consideración PNE162002
- Normas: UNE162.002 y UNE 162.001
- Formulario para remitir comentarios

Para participar y recibir el enlace a la sala virtual, deberéis inscribiros en el siguiente enlace: **CONFIRMACIÓN DE PARTICIPACIÓN 2/2020 SC2**

Esperamos contar con vuestra participación y quedamos a vuestra disposición para cualquier comentario, propuesta o aclaración.

Un saludo y buena semana,

Arantza P. Oleaga

Secretaría CTN162 Gestión Forestal Sostenible  
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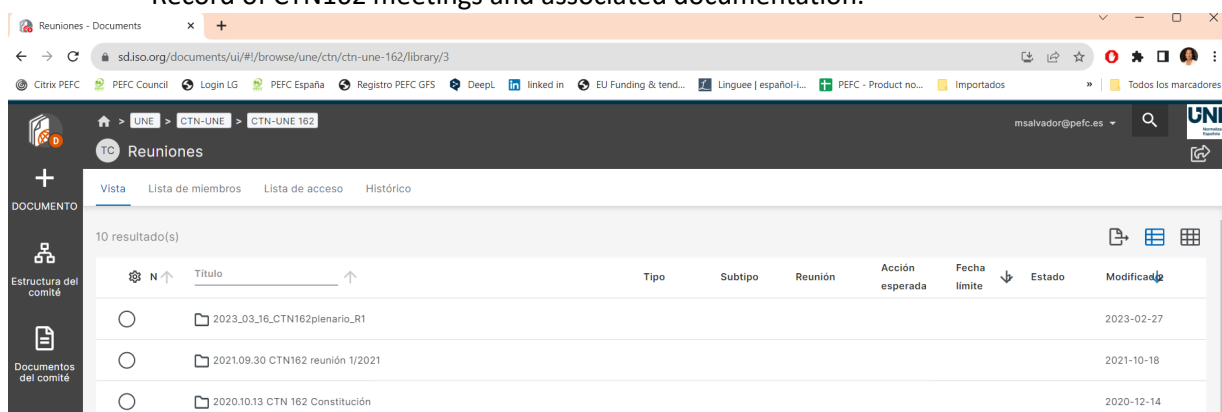
**5.7 All meeting documentation, as well as various working drafts, has been included in UNE's document repository, accessible to all CTN 162 and SC2 members.**

**5.8 UNE has a document repository accessible to Technical Committee members by means of personalized access, which includes UNE's general Procedures and Manuals, along with all specific CTN 162 documentation. This covers meeting notices, email records, minutes, working drafts, standard projects and proposals, and the final approved version.**

<https://login.iso.org/as/w9NvU/resume/as/authorization.ping>



- Record of CTN162 meetings and associated documentation.



- Record of SC2 meetings and associated documentation.

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5.9 In addition to the repository for CTN162 members, UNE makes relevant information about the standardization process available on its website

<https://www.en.une.org/encuentra-tu-norma/comites-tecnicos-de-normalizacion/comite/?c=CTN%20162>

5.10 CTN162 and SC2 members have had multiple opportunities to present their arguments and propose changes in the working drafts. For this purpose, three CTN162 meetings and eleven SC2 meetings were held, during which members could express their opinions at any time. All agreements were reached by consensus, as reflected in the respective minutes.

5.11 To collect proposals and comments in an open and transparent manner, a model form was provided to members where they could submit their proposals regarding the standard's indicators. The proposals collected in this form were discussed during the meetings until the final text was agreed upon. Please refer to the document "**Comments\_RevPNE 162.002**" which includes all comments, secretary's evaluation, SC2's discussions, and the agreements reached.

5.12 SC2 completed the review of the standard and proposed the approval of the "PNE 162.002 Standard Project for Sustainable Forest Management. Criteria and Indicators" to CTN162. In the meeting held on September 30, 2021, CTN162 unanimously approved the "PNE 162.002 Standard Project" for a 60-day public consultation. **2021\_09\_30\_CTN162\_Minute** and **PNE 162.002 Standard Project**.

5.13 The **Informe CP: Public Consultation Report** describes the complete process of public consultation as established in Phase 3 of **PTCTN162**.

5.14 The proposals received during the public consultation were forwarded to SC2 members for consideration and were discussed during the meeting held on April 5, 2022. SC2 reached a consensus on the changes to PNE 162.002 and proposed their approval to CTN162, specifying that these were minor changes and, therefore, a new public consultation was not required. **2022\_04\_05\_SC2\_Minute**

- 5.15** CTN162, in its meeting held on March 16, 2023, unanimously approved the Propuesta de norma PNE 162.002 Standard Proposal for Sustainable Forest Management. Criteria and Indicators. **2023-03\_16\_CTN162\_Minute** and **PNE 162.002 Standard Proposal**.
- 5.16** UNE considered the PNE 162.002 Standard Proposal I and processed its consideration as a UNE standard on April 26, 2023. The standard was published in the Official State Gazette (BOE) on May 16, 2023. **SFM Standard UNE 162.002** and [BOE Announcement](#).
- 5.17** Throughout the standard revision process, there have been no requests for information, complaints, or claims received, so there was no need to apply the **PRCCTN162**.